

Adopted: December 11, 2006
Superintendent Review: March 16, 2008
School Board Revised: May 22, 2017 [Routine Review]
Contact Person: Assistant Superintendent

POLICY 542 LEGAL NAME

I. PURPOSE

To set requirements for the legal name of a child enrolled in our District.

II. GENERAL STATEMENT OF POLICY

To be enrolled in our District, each child or his/her parent or legal guardian, will furnish the principal, or his/her designated representative, the legal name of the child. This legal name shall be verified by a birth certificate or other legal document and shall be used on all school records until legally changed.

Student data/directory information recorded with the District prior to legal name change remains as recorded as it is considered historical data.