

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota**

**May 26, 2020**

**DUE TO THE COVID-19 PANDEMIC AND THE  
EXECUTIVE ORDERS ISSUED BY GOVERNOR TIM WALZ  
THE SCHOOL BOARD MEETING WAS CONDUCTED VIA GOOGLE  
HANGOUTS MEET AND LIVE STREAMED ON BEC-TV  
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- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the virtual School Board meeting of Independent School District 271 was called to order by Chair Nelly Korman at 7:00 p.m. on May 26, 2020.
- Members Present on Roll Call Nelly Korman, Chair; Tom Bennett, Vice Chair; Dawn Steigauf, Clerk; Beth Beebe, Treasurer; Mia Olson, Jim Sorum and Heather Starks.
- Attorney Present: David Holman.
- Administration Present: Les Fujitake, Jenna Mitchler, Mary Burroughs, Dave Heistad, Rick Kaufman, Jake Winchell, and Rod Zivkovich.
- II. APPROVAL OF THE AGENDA Nelly Korman moved to amend the agenda by removing item V.B.6. Resolution to Place a Tenured Teacher on Unrequested Leave of Absence, seconded by Dawn Steigauf. On roll call vote, all directors voted aye.
- III. RECOGNITION None. Public Comment for School Board meetings may be submitted to: [schoolboard@isd271.org](mailto:schoolboard@isd271.org)
- IV. PART A
1. *Board Business*
- Minutes
- Personnel Actions
- a. Minutes of the Regular School Board Meeting on May 11, 2020.
- b. Licensed Personnel: Leave of Absence, Resignations, Employments, Change of Status, Rescission of Partial Unrequested Leave of Absence of a Licensed Teacher, Rescission of Non-Renewal of Probationary Licensed Teachers. Administrative Personnel: Resignation. Independent Personnel: Position Eliminations. Classified Personnel: Terminations, Retirement, Resignations, Changes of Status.
2. *Contracts/Agreements*
- Student Teaching/  
Gustavus
- a. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with Gustavus Adolphus College. The Agreement will be in effect from July 1, 2020 to June 30, 2023.
- b. RESOLVED, that the School Board of Independent School District 271 approves the Agreement between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College and Independent School District 271, for Volunteer Connection E-12 Programs. The term of the Agreement is July 1, 2020 through June 30, 2022.
- NCC/Volunteer  
Connection E-12  
Programs

CSTMN Transportation  
COVID-19 Addendum

c. RESOLVED, that the School Board of Independent School District 271 approves a COVID-19 Addendum to the CSTMN Transportation Contract for the remainder of the 2019-2020 school year.

Septran Transportation  
COVID-19 Addendum

d. RESOLVED, that the School Board of Independent School District 271 approves a COVID-19 Addendum to the Septran Transportation Contract for the remainder of the 2019-2020 school year.

3. *Grant*

Metro Regional  
Implementation  
PBIS Subaward

RESOLVED, that the School Board of Independent School District 271 accepts a \$1,000 Metro Regional Implementation Project PBIS Subaward. The grant will be used to support implementation of PBIS at the Bloomington Transition Center.

4. *Finance*

Authorization  
Early Expenditures  
2020-2021

a. RESOLVED, that the School Board of Independent School District 271 authorizes Administration to begin purchasing items needed for the 2020-2021 school year. These purchases will not exceed 5% of the 2019-2020 General, Capital, Capital Projects Levy and Community Services budgets.

Finance Reports

b. Statement of Revenues and Statement of Expenditures for the month of April 2020.

Receipts/  
Disbursements

c. Receipts and Disbursements as submitted for the month of April 2020.

Nelly Korman moved, Tom Bennett seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. On roll call vote, all directors voted aye.

V. PART B

COVID-19 Update

Rick Kaufman, Executive Director of Community Relations and Emergency Management, gave a COVID-19 update to the School Board. Next week, after meeting 45 times since March 10, the COVID-19 Response Team (CRT) will stand down. Superintendent Fujitake appointed Rick Kaufman and Hannah Hatch, Supervisor of Health Services, as leaders of the COVID-19 Response Team (CRT). Other members of the team include Jenna Mitchler, Assistant Superintendent; Executive Directors Andy Kubas, Jennifer McIntyre, John Weisser, Rod Zivkovich, Mary Burroughs, Dave Heistad and Jake Winchell; Tim Rybak, Director of Operations, and Kate Martin, Manager of Communications and Marketing. During this time, CRT members also were leading work groups within their departments while collaborating with other teams to develop plans for distance learning, childcare and grab and go meals programming. Mr. Kaufman expressed gratitude to the numerous leaders and staff members who helped with planning and execution efforts and to the hundreds of staff, representing all employee groups, who opted to work, lend a hand, and lead. Their cooperation, commitment and sacrifices are inspiring. Although the CRT will no longer meet on a regular basis all CRT members will be part of a strategic planning team or individually assisting in the development and organization of a summer school, summer meals program, summer childcare program and what school will look like in the fall. Plans for summer and fall are beginning and will be led by the Superintendent.

What will school like in the fall? Much is unknown at this time. However, we are planning for the likelihood that some level of restrictions will be in place when classes resume this fall, and that those restrictions may tighten or lessen based on the guidance provided by public health agencies. Plans are being developed based on the unknown and unexpected, including in-person or traditional school, online learning or a hybrid system that combines those two. Should a rapid school or districtwide closure occur, we are prepared for emergency school by distance learning similar to what has been provided over the past eleven (11) weeks. Planning is relying on formal and informal feedback from staff and parent surveys currently in the field and will be until May 29. To date, 1400 staff members and 2900 parents have responded including hundreds of responses to open-ended questions. This will help planning for students and staff to safely return to school and have healthy learning environments. Survey results and analysis will be shared at the early June School Board meeting.

Shaped by the work of groups to develop the best online learning opportunities and in-school experiences, we have enlisted the help of classroom teachers, reading and integration specialists, and school and district leaders through our elementary and secondary District Instructional Teams, the Distance Learning Problem Solving Team, and technology collaborative workgroups at each level of this planning. Other back-to-school areas we are addressing include transportation, school schedules, custodial and food services, professional development, technology, curriculum and instruction, and human resources. As a district we must, and we will be, prepared for the flexibility to meet restrictions and guidance at any time. Therefore, our plans are subject to and expected to change. In all of our work preparing for and responding to the COVID-19 outbreak, we have and will continue to prioritize the health and well-being of our students and staff. We have an amazing community. Despite the impact on individuals, businesses civic organizations and the City of Bloomington, there has been an outpouring of support and assistance. Including generous donations. Led by Mary Jelleberg, Executive Assistant in Community Education, a total of \$7,300 has been donated over the past two months for the food distribution program of which \$6,000 was received from Seagate. Additionally, we put out a call for cloth face masks for our staff working in the various essential functions. To date, a total of 700 handmade cloth masks have been received; valued at \$3,500. Two masks were donated by a Normandale Hills third grader (age 8); products her first sewing project. The donated masks will be used by staff this summer and this fall.

On behalf of the School Board, Chair Nelly Korman expressed appreciation to all staff and invited viewers to stay tuned to BEC TV upon conclusion of tonight's meeting for a message of gratitude from the School Board.

Community Education  
Preliminary Budget  
2020-2021  
Presentation

The preliminary Community Education budget for 2020-2021 was presented by Jake Winchell, Executive Director of Community Education, and Rod Zivkovich, Executive Director of Finance and Support Services. No action called for tonight. Programs and services provided by the Community Education Department (Fee Programs, Adult Education, Early Learning, and other) were highlighted along with a financial outlook for each program.

Two budget scenarios were presented: (1) Limited programming July/August, open September through June and (2) no fee-based programming for the entire school year. Summer program plans include Kids SAFARI for a fee and Enrichment offerings online and in-person. Keeping with COVID-19 Executive Orders and guidelines for future planning, the budget will continue to be reviewed and updated.

Preliminary budgets 2020-2021 for remaining funds will be presented on June 8, the fund balance policy will be reviewed with the final budget adoption on June 22.

*[Director Jim Sorum lost virtual meeting connection.]*

271 Long Term  
Facilities Maintenance  
Ten-Year Budget Plan

Mia Olson moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the attached Ten Year Long-Term Facility Maintenance Program Budget and authorizes the current amount to be included in the District's long-term facility maintenance projects application for long-term facility maintenance revenue. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

Change in legislation in 2015 requires the School Board to approve a ten-year long-term facility maintenance program budget for its facilities to be able to levy for the Alternative Facilities pay-as-you-go, Debt Service on Alternative Facilities Bonds and Health and Safety funding for the 2021-2022 school year. Minnesota Statute 123B.571 requires any school district testing for the presence of radon must present results to the School Board. In 2019, the District tested Jefferson, Poplar Bridge and Washburn. No continuously occupied room exceeded the EPA action level.

917 Long Term  
Facilities Maintenance  
Plan Budget

Tom Bennett moved, Mia Olson seconded, that the School Board of Independent School District 271 approves Intermediate School District No. 917's Long-Term Facility Maintenance Program Budget and authorizes the inclusion of a proportionate share of those projects in the District's application for long-term facility maintenance revenue. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2021-2022 school year in the amount of \$27,053.00. Member districts may include their proportionate share of the costs of the intermediate school district program in their long-term facility maintenance application, subject to the approval of the Commissioner of Education. Bloomington's portion for 2021-2022 is \$6,460.26.

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 917'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of Independent School District #271, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2021-2022 school year in the amount of \$27,053 of which our District #271's proportionate share is \$6,460.26. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A.)
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a formula that weights two components equally between the member districts; total net tax capacity and Adjusted pupil units. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2022 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

#### Donations

Dawn Steigauf moved, Beth Beebe seconded, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$7,778.70. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

*Monetary Donations:* \$1,000.00 to Valley View Middle School from an anonymous donor to use at the school's discretion. Donation of \$6,478.70 to ISD #271 from Education Foundation of Bloomington for the Food Distribution Program. *Value in Kind:* 100 facemasks to ISD #271 from Boomerang Bags Minneapolis for the Food Distribution program valued at \$300.00.

#### VI. BOARD MEMBER REPORTS

School Board members reported on various meetings and activities. Beth Beebe reported on the meeting of the Board's Superintendent Evaluation Committee, the AMSD meeting at which Assistant Commissioner Heather Mueller was a speaker, and she highlighted the Board's virtual Celebration of Service held May 20. Mia Olson will be attending the virtual Education Minnesota legislative online screening. Heather Starks thanked staff for the end of year activities and celebrations that are planned including the bus parade.

Dawn Steigauf encouraged parents/guardians to check with their school for “distance” good byes for students and families. Nelly Korman highlighted the AMSD meeting and reminded staff, families and the community to watch for a message of gratitude from the School Board at the conclusion end of tonight’s meeting.

Tom Bennett, on behalf of Jim Sorum, Chair of the Board’s Superintendent Evaluation Committee, (Director Sorum lost virtual connection) requested a closed session to discuss Superintendent evaluation for 2019-2020 on June 8 at 5:30 pm. So moved by Tom Bennett, seconded by Beth Beebe. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

Beth Beebe and Heather Starks also are members of the Board’s Superintendent Evaluation Committee.

VII. SUPERINTENDENT’S REPORT

Superintendent Les Fujitake reported on district activities. Administration requests a closed session upon the conclusion of the School Board meeting on June 8, which begins at 7 pm. The closed session is to discuss the District’s labor negotiation strategy related to the District’s negotiations. So moved by Tom Bennett, seconded by Dawn Steigauf. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

Kennedy High School earned a Bronze Star of Innovation Award from the Minnesota Association of Secondary School Principals for its Career Pathway Advisory Model. Star of Innovation Awards are given each year to schools across the state for the development and support of exemplary and innovative education programs that bring about positive school change.

BEC TV received an award from the Upper Midwest Emmy Foundation for Best Live Sports Production for their football coverage led by Kennedy High School junior Joe Wickland. Junior Zach Vacura was selected as an AV All-Star, and Kennedy High School graduate Alex Redding was selected for a scholarship to continue his education in broadcasting. Alex attends Hennepin Technical College for video production.

Congratulations to Michele Kvikstad who has been selected by Governor Tim Walz to serve as a Special Education Coordinator on the Governor’s Interagency Coordinating Council on Early Childhood Intervention.

The last day of School for 2019-2020 is June 4.

School Bus Parade—School bus drivers are important to the total school experience for children. The bonds they form with students help shape who the students become. We know our drivers and students miss the daily interactions, so as a way to say goodbye to the school year, drivers will be driving their afternoon routes on the last day of school, Thursday, June 4.

Meals Program—current ‘grab and go’ meals will continue thru Thursday, June 4 (last day of school).

- Summer meals program: June 8-30 at Kennedy High School and Valley View Middle School, 11 a.m. to 1 p.m.
- Extended summer meals program: July 1-August 21 at Kennedy High School , 11 a.m. - 1 p.m. (Valley View Middle School will continue to serve meals thru July 31 due to construction).

Superintendent Fujitake expressed appreciation to Rick Kaufman and the COVID Response Team for their exemplary leadership. Responding to this pandemic was and continues to be a herculean challenge for the entire school community. We can be extremely proud of how everyone pivoted to distance learning, working from home, being flexible and understanding with so much uncertainty and drama--thank you everyone. The Superintendent is confident in continued cooperation and teamwork going forward.

VIII. OTHER

None.

IX. ADJOURNMENT

There being no further business to come before the School Board, Tom Bennett moved, Beth Beebe seconded, to adjourn. On roll call vote, directors Beth Beebe, Tom Bennett, Mia Olson, Heather Starks, Dawn Steigauf and Nelly Korman voted aye. Jim Sorum abstained. Motion carried.

Meeting adjourned at 7:47 p.m.

Dawn Steigauf, Clerk