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Board Review: April 28, 1992 (No Change)  
Superintendent Review: January 28, 208 (No Change-New Number)  
Board Revised: April 28, 2014  
Board Revised: August 24, 2015 [School Board Policy Committee Formed]  
Board Review: January 11, 2021 [Routine Review]

Contact Person: Superintendent

## **POLICY 208                      SCHOOL BOARD POLICIES**

### **I.     PURPOSE**

To define how the School Board fulfills its responsibility of establishing and maintaining School Board Policies.

### **II.    GENERAL STATEMENT OF POLICY**

The School Board will vote to establish and maintain Policies. Maintaining can mean deleting, revising, or updating Policies.

Policies will have, at the minimum, a “Purpose” statement and a “General Statement of Policy.”

A Policy does not need a Regulation. A Regulation is an administrative guideline for operationalizing a Policy. A Regulation does not need School Board approval.

### **III.   SCHOOL BOARD PROCEDURES**

A School Board member or the Superintendent may initiate a proposal to establish a new Policy or to maintain an existing Policy.

The Superintendent will process proposals as follows:

- A.     The Superintendent will draft a proposal for a new Policy or recommend maintaining an existing Policy for School Board action.
- B.     If the Superintendent is uncertain of the need for a new Policy or the need to maintain an existing Policy, the Superintendent will bring the topic to the School Board Policy Committee for direction.

School Board Action:

- 1.     Administration will present the proposal for review, discussion, and action by the School Board Policy Committee. The School Board Policy Committee will vote on the proposal.

2. The School Board Policy Committee Chair, with assistance from Administration, as needed, will present the proposal to the School Board for review. If a majority of the School Board approves of the proposal, the proposal will be moved to the consent agenda of the next regular School Board meeting for adoption. If the School Board does not approve the proposal, the proposal will be reconsidered by the School Board Policy Committee.
3. Temporary approval (before official action can be taken) may be granted by the School Board to meet emergency conditions or special circumstances.