

INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota

**MINUTES OF THE SPECIAL MEETING
OF THE SCHOOL BOARD
April 1, 2021**

Pursuant to due call and notice thereof, and there being a quorum present, the virtual Special Meeting of the School Board of Independent School District 271 was called to order by Chair Nelly Korman at 4:00 p.m. on Thursday, April 1, 2021.

Roll Call

Members Present: Nelly Korman, Chair; Dawn Steigauf, Vice Chair; Heather Starks, Clerk; Beth Beebe, Treasurer; Tom Bennett, Mia Olson, and Jim Sorum. Administration Present: Jenna Mitchler, Mary Burroughs, Rick Kaufman, and Rod Zivkovich. Attorney Present: David Holman.

Approval of the Agenda

Nelly Korman moved, Dawn Steigauf seconded, to approve the agenda. On roll call vote, all directors voted aye.

Superintendent Search Process

Chair Korman reviewed activities of the Board Superintendent Search Committee (Nelly Korman, Dawn Steigauf, Tom Bennett) and the School Board since the March 5 announcement from Superintendent Les Fujitake that he is not seeking renewal of his contract. At a Special Meeting on March 29, 2021, the School Board unanimously authorized proceeding with a modified superintendent search with assistance from MSBA.

Dawn Steigauf moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves engaging the services of the Minnesota School Boards Association (MSBA) to assist in the modified search process to fill the position of Superintendent of Schools and authorizes the School Board Chair to sign a contract with MSBA on behalf of the School Board at a cost not to exceed \$4,800. On roll call vote, all directors voted aye.

Barb Dorn, Director of Leadership Development and Executive Search for the Minnesota School Boards Association (MSBA), reviewed services to be provided for the modified search—develop a timeline, discuss and design stakeholder feedback, facilitate stakeholder interview sessions with potential candidate(s), summarize stakeholder input from the survey and interview sessions for the School Board. and conduct interview training for the School Board.

Beth Beebe moved, Jim Sorum seconded, that the School Board of Independent School District 271 establishes a special meeting for planning with Barb Dorn from MSBA on Wednesday, April 7, at 4:30 pm to discuss the superintendent search timeline. On roll call vote, all directors voted aye.

Mia Olson moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the job description for posting for the position of Superintendent of Schools.

Tom Bennett moved, Dawn Steigauf seconded, to remove salary information from the job description presented. On roll call vote, all directors voted aye.

Rick Kaufman, Executive Director of Community Relations, Mary Burroughs, Executive Director of Human Resources, and legal counsel David Holman, provided information and responses to the various questions posed by School Board members during discussion.

Chair Korman called for approval of the resolution as amended, on roll call vote, all directors voted aye.

The position will be posted on the District website for two weeks beginning April 5. Interested candidates will be invited to submit a cover letter, resume and letters of reference.

The School Board is targeting mid-May to complete the superintendent search process.

Adjournment

There being no further business to come before the School Board, Nelly Korman moved to adjourn the Special Meeting. On roll call vote, all directors voted aye. Meeting adjourned at 5:11 p.m.

Heather Starks, Clerk