

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

May 23, 2022

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board meeting of Independent School District 271 was called to order by Chair Tom Bennett at 7:00 p.m. on May 23, 2022, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Chair Bennett acknowledged that Bloomington Public Schools rests on the traditional, ancestral and contemporary land of the Dakota. The name of our state is Mni Sota Makoce, Land where the waters reflect the skies or clouds. Mni means water; Sota means clear, but not perfectly so, cloudy. Makoce means a place, land, or country. Recognizing the land is an expression of gratitude and appreciation to those whose territory we reside on and a way of honoring the Indigenous people.
- Members Present: Tom Bennett, Chair; Heather Starks, Vice Chair; Nelly Korman, Clerk; Mia Olson, Treasurer; Beth Beebe, and Matt Dymoke.
- Member Absent: Dawn Steigauf.
- Attorney Present: David Holman.
- Administration Present: Eric Melbye, Jenna Mitchler, Andy Kubas, and Rod Zivkovich.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Matt Dymoke moved, Nelly Korman seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITIONS Superintendent Eric Melbye recognized the Bloomington Future Leaders program sponsored by the Bloomington Chamber of Commerce as Chamber representatives were attending scholarship awards night and were unable to attend in person. The program brings together students from Bloomington high schools with mentors in the local business community. Activities typically include Fall and Winter Business Conferences and Spotlight Speaker series at Jefferson and Kennedy High Schools. The program also awards scholarships to graduating seniors at both Jefferson and Kennedy who exemplify the characteristics of a Bloomington Future Leader. The program is a joint effort between Bloomington Public Schools and the Bloomington Chamber. As we returned to in-person learning fall 2021, traditional Fall Business Conference resumed with keynote speaker Stevie Ray from Stevie Ray's Improv Company. Stevie conducted an interactive and collaborative session teaching the students power skills of communication, conflict resolution and teamwork. Chamber member volunteers provided leadership at each table of students. A second Speed Mentoring Conference was held this spring. Business professionals from ten different career pathways met with tables of students for 10 minutes – 5 to explain their career and experience and 5 for the students to ask questions.
- Bloomington
Future Leaders
2021-2022 Report

Scholarship awards continued for seniors. The scholarship program has given over \$49,000 to Bloomington high school seniors since its inception in 2014. Bloomington companies sponsoring the program this year are: Donaldson Company, Mall of America and MY CREDIT UNION. The Chamber is appreciative of the partnership with Bloomington Public Schools. Chamber leadership for this program: Brent Pavia, President, Bloomington Chamber; Adam Phillipich, Advisor, CPhase Financial & BFL Committee Chair; Anna Stinson, Director of Programming, Bloomington Chamber.

V. SUPERINTENDENT'S REPORT

Superintendent Eric Melbye reported on the following topics: Two of our juniors earned a perfect score of 36 on the American College Test (ACT). On average, less than one-tenth of one percent of students taking the ACT earn the top score of 36—Peter McKinley from Jefferson and Siri Anderson from Kennedy. Hennepin Theater Trust Spotlight Awards – Kennedy spring musical Shrek received awards for their performance, including Achievement in Musical Theatre; the highest award. The entire Shrek cast has been invited to perform at the Spotlight Showcase on June 14th at the State Theatre. DECA is a Career and Technical Education Student Organization and an association of students who aim to be emerging leaders and entrepreneurs in marketing, finance, hospitality, and management. Minnesota DECA has over 2,000 members in over 50 chapters. DECA prepares the next generation to be Academically Prepared: DECA members are ambitious, high-achieving leaders equipped to conquer the challenges of their aspirations. Community Oriented: Recognizing the benefit of service and responsibility to the community, DECA members continually impact and improve their local and broader communities. Professionally Responsible: DECA members are poised professionals with ethics, integrity, and high standards. Experienced Leaders: DECA members are empowered through experience to provide effective leadership through goal setting, consensus building and project implementation. DECA Advisors: Eric Roesler, Jefferson and Melissa Schroeder, Kennedy. Kennedy had 5 students compete at the area district level (4 at state) Jefferson had 16 students compete at the area district level (15 at state). Congratulations to these students and to those students who participated in the International Career Development Conference (ICDC) in Atlanta, GA. Holly Skadsem was named Educator of the Year by the Information and Technology Educators of Minnesota, a professional organization that networks school library media specialists, technology coordinators and technology integrationists. The School Board honors staff for their years of service to the Bloomington School District with the School Service Awards reception and ceremony. Staff members who are retiring or leaving the District and have served the District for at least 10, but less than 15 years, receive a Certificate of Appreciation. Staff members who have served the District for 15 years or more receive a school bell. On Wednesday, May 25, we will be recognizing and honoring, in person, 25 staff members. BEC TV will record this event for future replay.

VI. PART A

1. *Board Business*
Minutes

Personnel Actions

- a. Minutes of the Regular School Board Meeting May 9, 2022.
- b. Licensed Personnel: Resignations, Employments, Change of Status.
Administrative Personnel: Employments. Independent Personnel: Employments, Change of Status. Classified Personnel: Resignations, Employment.

2. *Field Trips*

- a. RESOLVED, that the School Board of Independent School District 271 approves field trips per the attachment (on file).

3. *Contracts/Agreements*

Student Teaching
St. Olaf 2022-2025

- a. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with St. Olaf College. The agreement will be in effect July 1, 2022 to June 30, 2025.

Project SEARCH
Amendment No. 1
2022-2023

- b. RESOLVED, that the School Board of Independent School District 271 approves Amendment No. 1 to the Project SEARCH® Consulting Services and License Agreement by and between Children’s Hospital Medical Center and Independent School District 271 for the Adult Employment or High School Transition Program at Embassy Suites Minneapolis Airport by Hilton Minneapolis Airport in Bloomington. Amendment No. 1 is in effect through June 30, 2023.

Infinitec 2022-2023

- c. RESOLVED, that the School Board of Independent School District 271 approves the 2022-2023 Infinitec Agreement for Services.

Benchmark
Education Company

- d. RESOLVED, that the School Board of Independent School District 271 approves the service agreement with Benchmark Education Company for a license for Benchmark Universe in the amount of \$117,941.25.

NCC/PSEO Programs
2022-2027

- e. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Post-Secondary Education Option programming at the District effective July 1, 2022 through June 30, 2027.

4. *Finance*

Finance Reports
Receipts &
Disbursements

- a. Statement of Revenues and Statement of Expenditures April 2022.
- b. Receipts and Disbursements April 2022.

Nelly Korman moved, Matt Dymoke seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VII. PART B

Teacher Evaluation
Presentation

Andy Kubas, Executive Director of Learning and Teaching, along with Kelley Spiess, the District’s Q-Comp Teacher Evaluation Coordinator, provided the annual report to the School Board. The voluntary agreement between the BFT and the Bloomington Public Schools began March/April 2012. A governing board oversees the program. Components of teacher evaluation include: observation/evaluation, job-embedded professional Development (PLC), goal setting and teacher leadership. Program data sources include: teacher evaluation process engagement, PLC facilitator training and end-of-year mentor program evaluation. A few report highlights were given for each of the components. Q-Comp Coaches support new and tenured staff at the sites they serve. Special Education will continue to have a mentor to support Due Process and specialized curriculum. Monthly seminars are conducted for new staff. A total of 88 hours of training is provided to new evaluators and coaches (only 16 hours are required). The Danielson rubric aligns with state standards of effective practice for teachers and includes four defined performance levels. The term limit for a Q-Comp Coach is 2-5 years.

Food Service Employee Contract 2021-2023

Nelly Korman moved, Matt Dymoke seconded, that the School Board of Independent School District No. 271 approve and ratify the 2021-2023 Master Contract between Independent School District 271 – Bloomington, Minnesota, and the Bloomington Food Service Association. Motion carried unanimously.

The District and the Bloomington Food Service Association reached a tentative agreement for the 2021-2023 Master Contract on April 8, 2022 and the Food Service employees ratified the tentative agreement on May 12, 2022. This tentative agreement includes wage improvements of 2.45% for 2021-2022 and 2.0% for 2022-2023, and step movement and retro pay. In addition, the tentative agreement includes the following:

- Longevity Pay – additional \$0.10 to 10L & 15L, and \$0.05 to 20L effective July 1, 2021 and additional \$0.05 to 10L & 20L effective July 1, 2022 (6.5)
- Certification Pay – Added a new level to match current School Nutrition Association Certification levels beginning July 1, 2020. New rates are \$0.10 Level I, \$0.15 level II, \$0.20 level III, \$0.25 level IV (6.10)
- Previously agreed to out-of-network out-of-pocket maximums for health insurance (7.2)
- Increase to the District health insurance contribution year two due (7.2.)
- Adjusted DAL language (8.4)
- Raised number of personal days by two beginning July 1, 2022 (8.5)
- Raised 403b match to 3% after 18 years of service (10.1.1)
- Added language regarding notification of lay off and lay-off for part time employees (11.3)
- Market Adjustment
- MOU regarding Uniform allowance & Satellite Schools
- “Housekeeping”

The tentative agreement is within the allocations approved by the Board for contract. Previously, the Board received detailed copies of all proposed language, insurance changes, and schedule changes in the tentative agreement.

Donations

Beth Beebe moved, Matt Dymoke seconded, that the School Board of Independent School District 271 accepts donations as indicated in the background in the amount of \$4,469.95. Motion carried unanimously.

MONETARY—Donation of \$2,000.00 to Kennedy High School from Earl C. Hill Bloomington American Legion Post 550 for KCA School Pantry. Donation of \$500.00 to Westwood Elementary School from The Blackbaud Giving Fund to be used at the principal’s discretion. Donation of \$1,669.95 to Westwood Elementary School from Westwood PTA for literacy resources. Donation of \$300.00 to ISD #271 Gifted & Talented Department from the Bloomington Council for the Gifted & Talented for the Nobel field trip to the Walker Art Center.

District 917 Long-Term Facilities Maintenance

Matt Dymoke moved, Beth Beebe seconded, that the School Board of Independent School District 271 approves Intermediate School District No. 917’s Long-Term Facility Maintenance Program Budget and authorizing the inclusion of a proportionate share of those projects in the District’s application for long-term facility maintenance revenue. Motion carried unanimously.

The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2023-24 school year in the amount of \$188,700.00. Member districts may include their proportionate share of the costs of the intermediate school district program in their long-term facility maintenance application, subject to the approval of the Commissioner of Education. Bloomington's portion for 2023-24 is \$45,155.91.

Member Matt Dymoke introduced the following resolution and moved its approval:

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 917'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of Independent School District #271, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2023-2024 school year in the amount of \$188,700.00 of which our District #271's proportionate share is \$45,155.91. The various components of this program budget are attached (on file) as Exhibit A here to and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A.)
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a formula that weights two components equally between the member districts; total net tax capacity and adjusted pupil units. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2024 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member Beth Beebe and, upon vote being taken thereon, the following voted in favor thereof: Matt Dymoke, Beth Beebe, Mia Olson, Heather Starks, Tom Bennett and Nelly Korman, and the following voted against the same: none.

Whereupon said resolution was declared duly passed and adopted.

District 271 Long-Term
Facilities Maintenance

Heather Starks moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the attached (on file) Ten-Year Long-Term Facility Maintenance Program Budget and authorizes the current amount to be included in the District's long-term facility maintenance projects application for long-term facility maintenance revenue. Motion carried unanimously.

Change in legislation in 2015 requires the School Board to approve a ten-year long-term facility maintenance program budget for its facilities to be able to levy for the Alternative Facilities pay-as-you-go, Debt Service on Alternative Facilities Bonds and Health and Safety funding for the 2023-24 school year. Minnesota Statute 123B.571 requires any school district testing for the presence of radon must present results to the School Board. In 2022 the District tested Oak Grove Middle, Oak Grove Elementary, and Normandale Hills Elementary Schools. No continuously occupied room exceeded the Environmental Protection Agency (EPA) action level. Every school's radon sampling results are available for public review in each Health Office.

Intent to Sell General
Obligation Facilities
Maintenance &
Alternative Facilities
Refunding Bonds
Series 2022A

Mia Olson moved, Beth Beebe seconded, by the School Board of Independent School District 271, State of Minnesota, as follows:

The School Board hereby finds and declares that it is necessary and expedient for Independent School District 271 (the "District") to issue its fully registered general obligation facilities maintenance and alternative facilities refunding bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, Subdivision 5 and Chapter 475. A portion of the proceeds of the Bonds, approximately \$16,315,000 will be used to finance deferred capital maintenance projects at various District facilities as described in its ten-year facility plan approved by the School Board and the Commissioner of Education, and related financing cost. The remaining \$16,410,000 will be used for refunding 2013A to achieve debt service savings. The Bonds would be issued in the total aggregate principal amount of not to exceed \$32,725,000. The District will conform to all aspects of the attached Certification of Minutes.

BOND SALE GUIDELINES

1. Sale. The District has retained Ehlers & Associates, Inc. (Ehlers) in Roseville, Minnesota, as its independent financial advisor for the Bonds. Ehlers is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9). If the issuance of the Bonds is approved, the School Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds.

2. Official Statement; Tabulation of Proposals. Ehlers is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the School Board.

3. Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding. (b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Motion carried unanimously.

In 2012, the District provided the School Board with options to address the District's preferred maintenance needs. The School Board approved at their December 10, 2012 meeting a \$15 million a year Alternative Facility Plan to address stated needs. Administration, working with our financial consultant (Ehlers), determined the best way to fund these projects was through a combination of pay-as-you go levy and Alternative Facility Bonds. This will help the District fund two years of projects without incurring issuance cost each year. This is the sixth Bond Issue under this plan. The District and our financial advisor will review our option annually.

Member Mia Olson introduced the following resolution and moved its adoption, which motion was seconded by Member Beth Beebe:

RESOLUTION RELATING TO \$32,725,000 GENERAL OBLIGATION FACILITIES MAINTENANCE AND ALTERNATIVE FACILITIES REFUNDING BONDS, SERIES 2022A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 271 ((Bloomington Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND DISTRICT INDEBTEDNESS. The District is authorized, pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, to borrow money by the issuance of its general obligation facilities maintenance and alternative facilities refunding bonds. This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Facilities Maintenance and Alternative Facilities Refunding Bonds, Series 2022A in the approximate principal amount of \$32,725,000 (the Bonds). A portion of the proceeds of the Bonds, approximately \$16,315,000, will be used to finance deferred capital maintenance projects at various District facilities (collectively, the Projects), as described in the District's ten-year facility plan (the Facility Plan) hereby approved by this Board. A portion of the proceeds of the Bonds, approximately \$16,410,000, will be used to refund in advance of maturity and prepay on February 1, 2023, the 2026 through 2034 maturities aggregating \$16,175,000 in principal amount, of the District's \$16,275,000 General Obligation Alternative Facilities Bonds, Series 2013A, originally dated as of June 4, 2013 (the Refunded Bonds). The purpose of the refunding of the Refunded Bonds is to achieve debt service savings. Pursuant to the provisions of Minnesota Statutes, Section 123B.595, Subdivision 5 it is hereby determined that the total amount of District indebtedness as of May 1, 2022 is \$149,335,000.

SECTION 2. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. The approved Facility Plan will be submitted to the Commissioner of the Department of Education of the State of Minnesota (the Commissioner) as required by Minnesota Statutes, Section 123B.595, Subdivision 5. The issuance of the Bonds is contingent upon the Commissioner's approval of the Facility Plan.

SECTION 3. NOTICE PUBLICATION; FACILITIES MAINTENANCE PROJECTS. The Clerk is authorized and directed to cause notice of the intended Projects, the amount of Bonds to be issued to finance the Projects, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District.

SECTION 4. SALE. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota, as its independent municipal advisor in connection with the sale of the Bonds. Ehlers & Associates, Inc. is authorized to solicit proposals for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider proposals for the purchase of the Bonds.

Upon vote being taken thereon, the following voted in favor thereof: Matt Dymoke, Beth Beebe, Mia Olson, Heather Starks, Tom Bennett and Nelly Korman, and the following voted against the same: None. Whereupon the resolution was declared duly passed and adopted.

VIII. BOARD MEMBER
REPORTS

School Board members highlighted school visits and attendance at a variety of events including prom, Evening of Excellence at Kennedy High School, scholarship awards, Lion King production at Valley View Middle School, New Code Academy Family Night, the end of the legislative session, and a presentation by a group of girl scouts relating to food services and the environment. The deadline for submitting Prodigy Award nominations to the Education Foundation of Bloomington is May 27.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Chair Tom Bennett adjourned the meeting at 8:05 p.m.

Nelly Korman, Clerk