

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 27, 2022

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board meeting of Independent School District 271 was called to order by Chair Tom Bennett at 7:00 p.m. on June 27, 2022, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Chair Bennett acknowledged that Bloomington Public Schools rests on the traditional, ancestral and contemporary land of the Dakota. The name of our state is Mni Sota Makoce, Land where the waters reflect the skies or clouds. Mni means water; Sota means clear, but not perfectly so, cloudy. Makoce means a place, land, or country. Recognizing the land is an expression of gratitude and appreciation to those whose territory we reside on and a way of honoring the Indigenous people.
- Members Present: Tom Bennett, Chair; Heather Starks, Vice Chair; Nelly Korman, Clerk. Mia Olson, Treasurer; Beth Beebe, Matt Dymoke and Dawn Steigauf.
- Attorney Present: David Holman.
- Administration Present: Eric Melbye, Mary Burroughs and Rod Zivkovich.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Dawn Steigauf moved, Matt Dymoke seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION None.
- V. SUPERINTENDENT'S REPORT Superintendent Eric Melbye reported on the following topics: Summer Quest programming for students entering grades 1-6 is gearing up to take place at Oak Grove Elementary and Oak Grove Middle School July 5-29 with 709 students registered. Typically, about 500 students are registered. We were able to expand, in part, because the new model allows teachers to select to work either two or four weeks. With more teachers, we have more space to serve more students. This year we do not have a waiting list. Summer Quest students and their families had the opportunity to rank their top five quest preferences based on student academic needs and interests. We have been able to place students in their first, second or third choice. Examples of the quests, grouped by grade level, include: all about water, zoology, incredible insects, the great outdoors, and be a brainiac: understanding our incredible brains!
- Extra help is available this summer for families enrolling for the 2022-2023 school year either online or in person. Information is posted at all school entrances with the enrollment helpline phone number and email. In person help is available at the Educational Service Center, now through August 12, from 9 a.m. to 5 p.m. daily.

Spanish- and Somali-speaking staff are available to assist in the enrollment process. School staff start to return the week of August 8 to help families with registration at their school sites.

Stay tuned following the conclusion of the Board meeting to view the list of Donations and Points of Pride that includes various awards for our schools, staff and programs.

School Board meetings scheduled for July 11 and July 25 have been canceled. The next meeting will be August 8.

VI. PART A

1. *Board Business*

Minutes

Personnel Actions

- a. Minutes of the Regular School Board Meeting June 13, 2022.
- b. Licensed Personnel: Resignations, Employments, Changes of Status.
Administrative Personnel: Employment.
Independent Personnel: Changes of Status.
Classified Personnel: Resignations, Employment.

2. *Policy Approval*

Policy 412

Policy 503

Policy 510.2

Policy 550

Policy 515.1

Policy 515.2

Policy 603

Policy 606

Policy 203

- a. RESOLVED, that the School Board of Independent School District 271 approves no changes to Policy 412, Expense Reimbursement.
- b. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 503, Student Attendance.
- c. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 510.2, School or District-Sponsored Events
- d. RESOLVED, that the School Board of Independent School District 271 approves Policy 550, Handbooks (Re-adopted).
- e. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 515.1, Administration Procedures for Research.
- f. RESOLVED, that the School Board of Independent School District 271 approves new Policy 515.2, Student Surveys Used for Research.
- g. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 603, Curriculum Development.
- h. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 606, Instructional Materials Selection.
- i. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 203, School Board Meetings.

3. *Contracts/Agreements*

Student Teaching

University of Northwestern
2022-2025

Learning A-Z

Software/Elementary
2022-2023

Facilities Use/HTC
BCCA 2022-2023

- a. RESOLVED, that the School Board of Independent School District 271 approves a Student Teaching Agreement with the University of Northwestern. The agreement will be in effect from July 1, 2022 to June 30, 2025.
- b. RESOLVED, that the School Board of Independent School District 271 approves the Learning A-Z Sales Order that includes Terms of Service to purchase Learning A-Z Software for our elementary schools. This order is effective July 1, 2022 to June 30, 2023.
- c. RESOLVED, that the School Board of Independent School District 271 approves the Facilities Use Agreement between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Facilities Use Agreement is effective from July 1, 2022 to June 30, 2023.

PSEO/HTC/BCCA
2022-2023

d. RESOLVED, that the School Board of Independent School District 271 approves the PSEO contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College to provide PSEO instruction at the Bloomington Career and College Academy effective July 1, 2022 through June 30, 2023.

HTC/BCCA
Cosmetology
2022-2023

e. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Income Contract between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271 to provide Cosmetology instruction at the Bloomington Career and College Academy. The term of this agreement is from August 29, 2022 through June 1, 2023.

HTC/PSEO/Motion
Control/BCCA
2022-2023

f. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College to provide Motion Control Technology in Industrial Applications instruction for the Bloomington Career and College Academy. The term of the contract is effective from August 29, 2022 through May 16, 2023.

HTC/PSEO/T2C/
BCCA
2022-2023

g. RESOLVED, that the School Board of Independent School District 271 approves the PSEO Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271 to provide services known as T2C to Bloomington Career and College Academy students. The term of the PSEO Contract is effective from July 1, 2022 through June 30, 2023.

HTC/BCCA
Policy & Community

h. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271 to provide Police and Community instruction at the Bloomington Career and College Academy students. The term of this agreement is effective from March 8, 2023 through June 1, 2023.

Human Services
Public Health
Hennepin County
2022-2029

i. RESOLVED, that the School Board of Independent School District 271 approves the Human Services and Public Health Department Provider Agreement between Hennepin County and Independent School District 271. Effective dates for this agreement are July 1, 2022 through June 30, 2029.

District 917 Services
BTC 2022-2025

j. RESOLVED, that the School Board of Independent School District 271 approves the Agreement with Intermediate School District 917 to Provide Educational Services at the Bloomington Transition Center (BTC). The term of this Agreement is July 1, 2022 through June 30, 2025.

NCC Concurrent
Enrollment JHS
2022-2023

k. RESOLVED that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Concurrent Enrollment Programming at Jefferson High School for the 2022-2023 school year.

NCC Concurrent
Enrollment KHS
2022-2023

l. RESOLVED that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Concurrent Enrollment Programming at Kennedy High School for the 2022-2023 school year.

Titan Fee Processing Services

- m. RESOLVED, that the School Board of Independent School District 271 approves a Merchant Agreement with Titan School Solutions for Service, Site, and Convenience Fee Processing for District Food Services meal accounts. The term is for one year effective June 27 2022, with an option to renew for another year under the same Agreement.

4. *Finance*

Finance Reports
Receipts &
Disbursements

- a. Statement of Revenues and Statement of Expenditures May 2022.
b. Receipts and Disbursements May 2022.

Matt Dymoke moved, Nelly Korman seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VII. PART B
Health Services
Contract
2021-2023

Nelly Korman moved, Dawn Steigauf seconded, that the School Board of Independent School District No. 271 approves the 2021-23 Negotiated Contract between the School District and the Health Services – BFT Local #1182. Motion carried unanimously.

The Health Services Employees, BFT Local #1182, ratified the tentative agreement for the 2021-23 Master contract on June 8, 2022. The tentative agreement includes salary schedule improvements of 2.25% for 2021-22 and 1.9% for 2022-23. In addition, the tentative agreement includes the following:

- Increase to license stipends both years for COTA/L, RN's and LPN's
- \$0.11 increase to step 6 both years
- District contribution to health insurance (7.2) = per LMC recommendation and Board approval
- Deductible/Out-of-pocket in-network maximum (7.2.1.b) = per IRS
- Out-of-pocket out-of-network maximum (7.2.1.d) = per IRS
- District contribution to HSA (7.3.1) = per IRS & contract
- Sick leave accrual will be in lump sum at the beginning of the school year (8.1.1)
- Adjusted DAL language (8.4)
- Raised number of personal days by two beginning July 1, 2022 (8.5)
- Raised 403b match to 3% after 5 years of service (10.1.1)
- Market adjustment year one
- "Housekeeping" changes

The proposed plan is within the allocations for contract settlements approved by the Board. Previously, the Board received detailed copies of all proposed language, insurance changes, and schedule changes in the proposed plan.

Community Ed
Independent Hourly
Wage & Benefit Plan
2021-2023 - Amended

Matt Dymoke moved, Dawn Steigauf seconded, that the School Board of Independent School District No. 271 approves the 2021-2023 Amended Community Education Independent Hourly Employees Wage and Benefit Plan. Motion carried unanimously.

This resolution amends the Community Education Independent Hourly Employees Wage and Benefit Plan for the 2021-2023 school years by adding to Schedules B1 and B2. Part of this salary schedule was left out of the original contract since we were told nobody was on that part of the schedule any more. Since April 25th when the original contract was approved by the board, we have learned that there are people on that salary schedule. These sections of the schedule have now been added back into the contract.

Athletic Workers
Wages 2022-2023

Heather Starks moved, Matt Dymoke seconded, that the School Board of Independent School District No. 271 approves the attached (on file) wage schedule for athletic event workers for 2022-2023, effective July 1, 2022. Motion carried unanimously.

Bloomington Public Schools hires workers to perform various duties at school athletic events. These rates have not increased since 2019-2020, and reflect appropriate increases when compared to other contracts over that time period. These rates have reviewed by the High School Activities Directors.

Donations

Heather Starks moved, Nelly Korman seconded, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$15,619.30. Motion carried unanimously.

Donation of \$300.00 to Jefferson High School from Ms. Ashely Brastad through H2I Group and will be used at the principal's discretion. Donation of \$1,000.00 to Kennedy High School from Bloomington Lions Club for the KCA pantry. Donation of \$10,000.00 to Kennedy High School from Ms. Paula Patineau for the Yes We Can Scholarship awarded in equal amounts to four students. Donation of \$1,719.30 to Westwood Elementary School from Westwood PTA. \$1000.00 is for guided reading books, \$478.00 is for busing to the Minnesota Zoo for the 1st Grade field trip and \$241.30 for busing to Skateville for the 5th Grade field trip. Donation of \$2,600.00 to Pond Center, Volunteer Connection from Oak Grove Presbyterian Church to be used for Homework Connection programs and scholarships for Homework Connection for students attending Kids' SAFARI.

District 271 Long Term
Facilities Maintenance
Revised

Beth Beebe MOVED, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the attached revised Ten-Year Long-Term Facility Maintenance Program Budget on the updated FY24 MDE approved form. Motion carried unanimously.

The original Ten-Year Long-Term Facility Maintenance Program Budget was approved at the May 23, 2022 Board meeting. At the time, the new MDE FY24 form was not available. It was recommended by MDE to resubmit on the updated form which allows budget forecast to 2032.

Committed Fund
Balance Categories
2021-2022

Dawn Steigauf moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2021-22 fiscal year: Wellness Dollars, Band Uniform and Instrument Replacement, Staff Development, Athletics and Activities and Site Department Carry-Over Funds. Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, we are asking the School Board to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2021-22 fiscal year audit.

Budget Adoption
2022-2023

Mia Olson moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the proposed 2022-23 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are six major budget areas:

1. General Fund:
General Operations/Transportation, Operating Capital, Alternative Facilities (Deferred Maintenance), Capital Projects (Technology/Security), Student Activities
2. Food Service
3. Community Education:
Programming, Support Services
4. Alternative Facilities (Bond Proceeds)
5. Debt Service
6. Insurance and Internal Services, Other Post-Employment Benefits Trust/
Debt Service:
Self-Insured Dental, Self-Insured Medical, Severance and Vacation accrual

The rationale and justification for the proposed budgets were discussed in detail at the June 13, 2022 School Board Meeting. Attached (on file) is a worksheet that reflects the total budget by fund. There will be a budget update in December.

School/Board Member
Ambassador Pairings
2022-2023

School/Board Member Ambassador pairings have changed for the 2022-2023 school year. The information will be posted on the District's website.

Superintendent
Evaluation Summary
2021-2022

Chair Tom Bennett reported the summary of the June 13 closed session. The School Board conducted its evaluation of the Superintendent for the 2021-2022 school year. The evaluation was based on the following School Board established annual Superintendent goal areas: Covid-19 Planning and Implementation, Student Achievement, Engagement, Strategic Plan, Curriculum Approval Process, Technology/Safety Levy renewal and Facilities Planning. The evaluation used a four-point rating scale with four being the highest. Dr. Melbye was given the same evaluation tool to evaluate his own performance. In most areas, the School Board average score was higher than how Dr. Melbye rated himself and the majority of scores given by School Board members were in the three to four range. The School Board was particularly impressed with Dr. Melbye's performance in the areas of COVID-19 Planning, Implementation and Communication, and in the area of student, staff, community and School Board engagement.

Board Self-Evaluation
Summary 2021-2022

Chair Tom Bennett reported that the School Board conducted a self-evaluation for the 2021-2022 school year. Members were asked to rate themselves or the School Board by evaluating 35 qualities from the following six School Board areas: governance, board operations, operational oversight, policy, community engagement and superintendent relations. School Board member average scores were the highest in the areas of policy, community engagement and superintendent relations. Based on average scores, School Board members indicated that the areas of governance, board operations and operational oversight had the most potential for growth.

VIII. BOARD MEMBER
REPORTS

Matt Dymoke reported on the Education Foundation of Bloomington meeting that included a report on scholarships funded for this year and he gave a reminder of the fundraiser for awarding scholarships is the annual golf tournament that will be held July 26. Dawn Steigauf reported that she, Nelly Korman and Dennis Kane met with three people interested in joining the Bloomington Public Schools Advocacy Council (BPSAC). Nelly Korman shared that this group's activity was limited during COVID-19 and there now has been a restructuring of BPSAC. The names of three prospective new members will be brought to the School Board for approval in August. Beth Beebe highlighted the work of Homework Connection and its efforts to help all students succeed.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Chair Tom Bennett adjourned the meeting at 7:30 p.m.

Nelly Korman, Clerk