

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota**

**August 28, 2023**

- I. ROLL CALL
- Pursuant to due call and notice thereof, and there being a quorum present, the School Board meeting of Independent School District 271 was called to order by Chair Heather Starks at 7:00 p.m. on August 28, 2023, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106<sup>th</sup> Street, Bloomington, Minnesota.
- Chair Starks acknowledged that Bloomington Public Schools rests on the traditional, ancestral and contemporary land of the Dakota. The name of our state is Mni Sota Makoce, Land where the waters reflect the skies or clouds. Mni means water; Sota means clear, but not perfectly so, cloudy. Makoce means a place, land, or country. Recognizing the land is an expression of gratitude and appreciation to those whose territory we reside on and a way of honoring the Indigenous people.
- Members Present: Heather Starks, Chair; Dawn Steigauf, Vice Chair; Mia Olson, Clerk; Matt Dymoke, Treasurer; Beth Beebe, Tom Bennett and Nelly Korman.
- Administration Present: Eric Melbye, Jenna Mitchler, Andy Kubas, Mary Burroughs, Jake Winchell, and Rod Zivkovich.
- II. PLEDGE OF ALLEGIANCE
- Recited.
- III. APPROVAL OF THE AGENDA
- Matt Dymoke moved, Dawn Steigauf seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION
- School supply donations were highlighted by Debbie Belfry, Career Development Coordinator. This year distribution of backpacks was made directly to schools. VEAP provides supplies collected. Additionally, many businesses, organizations, and individual donations were received. AmeriCorps volunteers helped with sorting and filling the backpacks for the schools. It was noted that the Lions Club provided a generous monetary donation to help with school supplies and to provide funds for staff so they did not need to spend their own money for school supplies. Appreciation expressed to all who assisted in providing school supplies for our students.
- V. SUPERINTENDENT'S REPORT
- Superintendent Dr. Eric Melbye highlighted a great start to the new school year. He and Dr. Mitchler visited all secondary schools. Mayor Tim Busse joined them in the first two visits of the day—Valley View Middle and Kennedy High School. Looking forward to school visits tomorrow when elementary students begin. Elementary assessment days were held August 23 and August 28. Families and students were able to meet staff and engage in assessments that help ensure students receive the personalized instruction they need. State test scores (MCA/MTAS and ACCESS/Alt Access scores) have been uploaded to the Parent Portal. This is the first year families are able to access their students' scores electronically.

School Board professional development is being scheduled. Dawn Steigauf moved, Matt Dymoke seconded, that a professional development session be established on Monday, September 18, at 5 pm with TeamWorks International to continue work on governance. Motion carried unanimously.

VI. PART A

1. *Board Business*

Minutes

Notes

Personnel Actions

- a. Minutes of the Regular School Board Meeting August 14, 2023.
- b. Listening Session Notes August 14, 2023.
- c. Licensed Personnel: Employments, Changes of Status,  
Independent Personnel: Change of Status.  
Classified Personnel: Employments, Changes of Status.

2. *Policy Approval*

Policy 424

Policy 418

Policy 506

Policy 509

Policy 510.4

Policy 513

Policy 620

Policy 102

Policy 208

- a. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 424, License Status.
- b. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 418, Drug-Free Workplace/Drug-Free Schools.
- c. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 506, Student Discipline.
- d. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 509, Enrollment of Non-Resident Students.
- e. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 510.4, Participation of Non-enrolled Students in Bloomington Public Schools Activities.
- f. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 513, Student Promotion and Retention and Program Design.
- f. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 620, Credit for Learning.
- g. RESOLVED, that the School Board of Independent School District 271 approves Policy 102, Equal Educational Opportunity.
- h. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 208, School Board Policies.

3. *Field Trips*

- a. RESOLVED, that the School Board of Independent School District 271 approves the field trip per the attached list (on file).

4. *Contracts/Agreements*

BrainPOP

Twin Cities Educational  
Consultants

- a. RESOLVED, that the School Board of Independent School District 271 approves the BrainPOP Sales Order that includes the Terms of Service agreement for elementary and middle school subscription. This order is effective September 18, 2023 through September 17, 2024.
- b. RESOLVED, that the School Board of Independent School District 271 approves the Provider Agreement for services with Twin Cities Education Consultants, LLC to provide a licensed school psychologist to provide substitute services. This agreement is effective from August 21, 2023 and shall remain in effect until December 1, 2023.

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| Project LIFE Consulting for BTC 2023-2024         | c. RESOLVED, that the School Board of Independent School District 271 approves the Project LIFE Consulting Services and Licensing agreement by and between Butler Technology and Career Development Schools and Independent School District 271 for the Adult Employment or High School Transition Program at the Bloomington Transition Center through June 30, 2024.  |
| Project SEARCH Consulting for BTC 2023-2024       | d. RESOLVED, that the School Board of Independent School District 271 approves the Project SEARCH Consulting Services and Licensing agreement by and between Children’s Hospital Medical Center and Independent School District 271 for the Adult Employment or High School Transition Program at Embassy Suites Minneapolis Airport by Hilton Minneapolis Airport in Bloomington. Amendment No. 3 is in effect through June 30, 2024.  |
| Tobii Dynavox 2023-2025                           | e. RESOLVED, that the School Board of Independent School District 271 approves the Purchase Agreement for services with Tobii Dynavox to provide licenses to access the Boardmaker program for the 2023-2024 and 2024-2025 school years. This agreement is effective August 15, 2023 and shall remain in effect until June 30, 2025.  |
| BIG Games/ Practices Rental 2023-2024             | f. RESOLVED, that the School Board of Independent School District 271 approves the Agreement between the City of Bloomington and Independent School District 271 for the use of the Bloomington Ice Garden for the 2023-2024 hockey season for Jefferson High School and Kennedy High School.   |
| Direct Admissions Joint Powers & Data Sharing     | g. RESOLVED, that the School Board of Independent School District 271 approves the agreement with the Minnesota Office of Higher Education for Direct Admissions, Joint Powers and DataSharing Agreement for students at Jefferson High School, Kennedy High School, and New Code Academy.  |
| Every Meal Food Program 2023-2024                 | h. RESOLVED, that the School Board of Independent School District 271 approves the Every Meal Food Program School Participation Agreement. The agreement will be in effect from July 1, 2023 through June 30, 2024.   |
| Supplemental Student Transportation               | i. RESOLVED, that the School Board of Independent School District 271 accepts and approves the proposed additional supplemental student transportation services as follows: Short Term Routes to Metropolitan Transportation Network (MTN), Fridley, MN at a rate of \$399.00 per day with van with 100 miles per day included, \$2.50 per mile over and \$491.00 per trip with bus, including 20 miles, \$3.50 per mile over.  |
| Fabric Supply/A-1 Foam Release Personal Guarantee | j. RESOLVED, that the School Board of Independent School District 271 approves the release of personal guarantees of Mr. Steve Sawitzke and Mrs. Janet Sawitzke from Fabric Supply Incorporate, dba A-1 Foam. They are no longer affiliated with A-1 Foam since the transfer of ownership.  |
| Cross Cultural Communications Metro South         | k. RESOLVED, that the School Board of Independent School District 271 approves the License and Training Agreement with Cross-Cultural Communications, LLC (CCC) to provide the training, research and consulting services to support and enhance services to culturally diverse students attending Metro South. CCC will provide materials for use by a Metro South teacher who attended a CCC “Training of Trainers” program. The training programs include “The Community Interpreter, International Edition.” “The Medical Interpreter” and “ Medical Terminology for Interpreters.” |

6. *Finance*  
Receipts &  
Disbursements

- a. Receipts and Disbursements July 2023.

Matt Dymoke moved, Beth Beebe seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Community Ed  
Fee Increase for  
Building Reservations

Dawn Steigauf moved, Matt Dymoke seconded, that the School Board of Independent School District 271 approves the proposed basketball court rental fee increase at the high schools and Activity Centers to fund two security para positions at each school. Motion carried unanimously.

Building Reservations will be funding two security para positions at each activity center/high school between 3:30 p.m. and 10:00 p.m. Monday – Friday. The purpose of these positions is to manage behaviors in our buildings after school hours and perform security duties until evening rentals have ended. The annual cost of these two positions is \$96,762. Building Reservations will pay for the positions by raising the hourly basketball court rental rate at the high schools and activity centers. The proposed increases are on file.

Prioritized Standards  
ELA K-12

Matt Dymoke moved Dawn Steigauf seconded, that the School Board of Independent School District 271 adopts the prioritized English Language Arts standards and benchmarks for grades K-12 effective in the 2023-2024 school year with initial implementation over the next three years. Motion carried unanimously.

Over the past two years, the K-12 English Language Arts Curriculum Review Team has examined and prioritized the District's K-12 English Language Arts Standards and benchmarks, the foundation of the District's English Language Arts Curriculum. These prioritized standards and benchmarks have been reviewed and are supported by the District's Pathways Advisory Committee, District Diversity Advisory Committee and the American Indian Parent Advisory Committee and are recommended for adoption by the District's K-12 English Language Arts Curriculum Review Team and K-12 principals.

Graduation Exercises  
2024

Beth Beebe moved, Matt Dymoke seconded, that the School Board of Independent School District 271 establishes graduation exercises for the 2023-2024 school year on the following dates:

Jefferson High School, Wednesday, May 29, 2024, 7:00 pm

Kennedy High School, Thursday, May 30, 2024, 7:00 pm

Furthermore, the School Board of Independent School District 271 establishes the location for the 2023-2024 graduation exercises at the Minneapolis Convention Center and approves the Minneapolis Convention Center permits for Occupancy for the aforementioned dates. Motion carried unanimously.

The Assistant Superintendent and administrators at Jefferson and Kennedy High Schools recommend the aforementioned dates for graduation exercises. Additionally, they recommend that the graduation exercises be held at the Minneapolis Convention Center. The District's legal counsel and insurance agent of record have reviewed the Minneapolis Convention Center Permits for Occupancy.

TIF Extension  
No. 1-I  
(Central Station)

Matt Dymoke moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the attached resolution (on file) authorizing the City of Bloomington and its Port Authority to extend the duration of the Authority's Tax Increment Financing (TIF) No.1-I (Bloomington Central Station) through December 31, 2044. Motion carried unanimously.

Pursuant to and as provided in new Minnesota 2023 Statute, Chapter 64, Article 8, Section 3, allows the City and its port authority to extend the TIF District Bloomington Central Station through December 31, 2044. This is an increase of five years on the current TIF that the City would like the District to approve. The projected development relating to this change will help the Tax Payers, District, City and County long-term with an increase in market values and City development. District attorney and financial advisors have reviewed these resolutions.

Donations

Mia Olson moved, Matt Dymoke seconded, that the School Board of Independent School District 271 accepts donations as indicated in the background in the amount of \$46,769.31. Motion carried unanimously.

MONETARY --\_Donation of \$252.00 to Poplar Bridge Elementary School from Three Rivers Park District to reimburse for transportation to a field trip at their site. Donation of \$1,654.24 to Westwood Elementary School from Westwood PTA to cover transportation costs for various field trips. Donation of \$1,000.00 to Westwood Elementary School from Mr. & Mrs. Steve Miller to be used at the principal's discretion. Donation of \$1,000.00 to Oak Grove Middle School from Mr. & Mrs. Steve Miller for Husky Pride incentives. Donation of \$500.00 to Jefferson High School from Climate Generation to help fund a student garden to culminate produce to donate. Donation of \$2,750.61 to Jefferson High School from Bloomington Federated Woman's Club for a classroom garden project. Donation of \$2,958.16 to Jefferson High School from the Boys Tennis Booster Club for the purchase of tennis balls and help pay coaches' salaries. Donation of \$364.13 to Kennedy High School from Bloomington Rotary to pay for the KHS Strive breakfast. Donation of \$8,845.17 to Kennedy High School from Kennedy Girls Basketball Booster Club for equipment and coaches' salaries. Donation of \$4,000.00 to Kennedy High School from Kennedy Girls Softball Booster Club for coaches' salaries. Donation of \$5,225.00 to Kennedy High School from Kennedy Baseball Booster Club for coaches' salaries. Donation of \$250.00 to Kennedy High School from Enebak Construction Company for Kennedy Swim and Dive program. Donation of \$4,500.00 to Kennedy High School from Boys Hockey Booster Club for coaches' salaries. Donation of 1,340.00 to Kennedy High School from Ms. Sanaa Keval for the Women of the Future Club. Donation of \$1,750.00 to the Special Education Department from Mr. Dale Gustafson on behalf of the Kathryn Gustafson Memorial Fund, for reading curriculum. Donation of \$10,000.00 to Volunteer Connection from Bloomington Lions Club for student and teacher supplies. \$5,000.00 dedicated to each group, students and teachers. VALUE IN KIND -- Donation of multiple boxes of school supplies, given to Volunteer Connection from IWCO.com. an estimated value of \$380.00.

Summer Facility  
Construction/  
Maintenance  
Update

A summer facility construction and maintenance update was given to the School Board by Rod Zivkovich, Executive Director of Finance and Support Services, and Director of Operations Tim Rybak. The role of the School Board is to be stewards of our facilities by developing and maintaining a Facilities Master Plan. Goal five of the District's new strategic plan is Equitable Resources, which is to maximize uses of equitable resources by careful planning and financial stewardship. Strategies include foster creative use of resources: time, space, people and dollars and maintain strong assets for long-term financial resilience. Our well-maintained facilities are in compliance with statutory requirements of Lead in Water, Indoor Air Quality, Radon and ADA. A schedule of projects for fiscal year 2024 was reviewed. An example of effective space use is the example of a stadium at each high school. Thanks to the community support of the renewal of the Capital Projects Levy in November 2022, the District has funding through the 2033-2034 school year for security and safety projects. Summer projects were reviewed, which included chiller plant (capability for three schools), new entry to Olson Elementary/Olson Middle and Roof Repair in preparation for solar (KHS, OGM, PBE); Normandale Hills total mechanical update, update building finishes and dehumidification (AC); Southwood Center planter removal; Kennedy High School two restrooms in the circle; Hillcrest new hard surface play area; Districtwide tree planting. Summer maintenance included weekly grass cutting and site cleanup (just under 400 acres), spaces cleaned (2.2 million square feet). Summer programming was held at Oak Grove Middle, Oak Grove Elementary, Olson Middle, Olson Elementary, Jefferson High School and Kennedy High School. Other Community Education programming was held at Ridgeview, Washburn, Indian Mounds, Westwood, Poplar Bridge, Valley View elementary and middle schools.

VII. BOARD MEMBER  
REPORTS

Matt Dymoke shared the new Finance and Facilities Committee of the School Board will hold a meeting this week. Beth Beebe highlighted school visits today and webinars in which she participated. Mia Olson shared upcoming events of the Early Learning Advisory Council.

VIII. OTHER

None.

IX. ADJOURNMENT

There being no further business to come before the School Board, Chair Heather Starks adjourned the meeting at 7:50 p.m. A closed session for negotiations commenced upon the conclusion of the meeting.

Mia Olson, Clerk