



**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

September 23, 2024

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board meeting of Independent School District 271 was called to order by Chair, Dawn Steigauf at 7:00 p.m. on September 23, 2024, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street Bloomington, Minnesota.
- Chair, Dawn Steigauf acknowledged that Bloomington Public Schools rests on the traditional, ancestral, and contemporary land of the Dakota. The name of our state is Mni Sota Makoce, land where the waters reflect the skies or clouds. Mni means water; Sota means clear, but not perfectly so, cloudy. Makoce means a place, land, or country. Recognizing the land is an expression of gratitude and appreciation to those whose territory we reside on and a way of honoring the Indigenous people.
- Members Present: Dawn Steigauf, Chair; Matt Dymoke, Vice Chair; Beth Beebe, Clerk; Tom Bennett, Treasurer; Heather Starks; and Mia Olson. Student Representative Jenny Wen, Jefferson and Kenneth Adah, Kennedy.
- Member Absent: Nelly Korman
- Attorney Present: David Holman
- Administration Present: Rick Kaufman, Andy Kubas, Jennifer McIntyre, Eric Melbye, Jenna Mitchler, John Weisser, and Rod Zivkovich.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF AGENDA Matt Dymoke moved, Beth Beebe seconded. Motion carried unanimously.
- IV. RECOGNITION School Supply Donations Debbie Belfry and Molly Coyne, Director of Learning Supports presents a Back to School Partnership at Work presentation. 400 backpacks were distributed at Bloomington Learning Link Up.
- Oath of Office for Student School Board Representatives District Legal Counsel David Holman administered the Oath of Office to this year’s student representatives to the School Board. Student representatives will attend School Board meetings on the fourth Monday of each month and participate in discussion of Board meeting agenda items. Student representatives on the School Board are non-voting members. The student representatives will give reports about school activities.
- Student School Board Representative Reports Kenneth Adah shared that Kennedy has started a new personal technology plan. All classrooms will start in the red zone which means all personal tech devices which include (phones, earbuds, and headphones) are not allowed during class. The National Honor Society is starting a tutoring program during Academic Seminar. Tuesday, September

17th was voter registration day in High School. Kennedy's homecoming week will start on September 30th. The homecoming football game will be on Saturday, October 5 at 12pm. The homecoming dance will be Kennedy that evening, the theme will be "Starry Night." Molly Miller has been recognized as the 10th-ranked player in the state. The volleyball team will host their last home game on Tuesday, September 24th.

Jenny Wen shared that the 9th graders' first day went well; students were greeted by cheering teachers, upperclassmen, the band and cheer team. The implementation of PBIS (Positive Behavioral Interventions and Supports) continues to grow. The Coding Club just started at Jefferson. Earth Corps is starting a monthly newsletter with environmental news and club updates. The Red Cross Club will be hosting the school blood drive on November 7th. Cheerleading regionals are on November 2nd. Homecoming "Underneath the Stars" week will start on September 23rd. Three students were recognized by the National Merit Scholar program as semifinalists or commended scholar Owen Woods, Benjamin Wadzinski, and Hazel Collins.

- V. SUPERINTENDENT'S REPORT
- Superintendent Dr. Eric Melbye reported MSBA sponsoring Minnesota School Board Recognition Month. Recognizing school board members for their commitment to Minnesota's public school students. Bloomington is very fortunate to have the dedicated, caring, empathetic advocates of public schools that we have. Homecoming football games will be on September 27th at 7pm for Jefferson and October 5th at 12pm for Kennedy. MN Free School Meals Program - Application for Educational Benefits can be found on our district's web site under the "Food Services" department. It is important for families to complete the Application for Educational Benefits. This application can also benefit students with reduced fees for transportation, athletic programs, academic and extracurricular activities and helps our schools qualify for other district funding. Dr. Melbye asked for a motion to move the November 11th School Board Listening and Study Session to November 12th due to Veteran's Day. Matt Dymoke moved, Beth Beebe seconded. Motion carried unanimously.

VI. PART A

1. Board Business
 - Meeting Notes
 - Personnel Actions
 2. Policy Approval
 - Policy 413
 - Policy 452
 - Policy 510
 3. Field Trips
 4. Grants
 - Walser Foundation
- a. Minutes of the School Board Business Meeting August 26, 2024
 - b. Notes of Listening Session September 9, 2024
 - c. Licensed Personnel: Resignations, Employments, Change of Status, Partial Recall of Non-Renewed Probationary Teacher, Rescission of Employment Offer. Independent Personnel: Resignation, Employment. Classified Personnel: Resignations, Employments, Change of Status, Rescission of Paraprofessional Hire, Transportation 3rd Qtr Hour Averaging.
- a. RESOLVED, that the School Board of Independent School District 271 approves the changes to Policy 413, Harassment and Violence, as attached.
 - b. RESOLVED, that the School Board of Independent School District 271 approves no Change to Policy 452, Jury Duty.
 - c. RESOLVED, that the School Board of Independent School District 271 approves revised Policy 510, Student Activities.
- RESOLVED, that the School Board of Independent School District 271 approves the field trips per the attached list.
- a. RESOLVED, that the School Board of Independent School District 271 accepts a \$15,000 grant from the Walser Foundation to support the Automotive Technology

Program at the Bloomington Career and College Academy. The grant period is for the 2024-2025 school year.

Amended Integrated English Literacy and Civics Education

b. RESOLVED, that the School Board of Independent School District 271 accepts the Amended Integrated English Literacy and Civics Education grant awarded by the Minnesota Department of Education. Metro South Adult Basic Education was awarded \$47,840.22 initially for school year 2022-2023 and will receive an additional \$47,840.22 for school year 2024-25; the third and final year of a three-year grant cycle.

HC Art and Music Kennedy

c. RESOLVED, that the School Board of Independent School District 271 approves the agreement between Hennepin County Youth Activities Arts and Music Grant, and Independent School District 271 effective August 1, 2024 to December 31, 2025.

HC Youth Equipment

d. RESOLVED, that the School Board of Independent School District 271 approves the Hennepin County Youth Activities Grant for \$9,330 which will be used to purchase sports equipment for the Fusion after school middle school program.

HC Healthy Tree Canopy PB

e. RESOLVED, that the School Board of Independent School District 271 approves the grant agreement for Hennepin County Healthy Tree Canopy Project for Poplar Bridge Elementary School.

5. Contracts/Agreements NCC Income Contract Kennedy Statway Math

a. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College for Statway 1 (Math 0990) Programming at Kennedy High School for the 2024-25 fall term.

EL Education Cooperation Turnitin

b. RESOLVED, that the School Board of Independent School District 271 approve the contract with EL Education cooperation agreement.

c. RESOLVED, that the School Board of Independent School District 271 approves the Sales Order that included Terms of Service Agreement with Turnitin for Jefferson High School and Kennedy High School. This order is effective October 10, 2024 through October 9, 2025.

McGraw-Hill

d. RESOLVED, that the School Board of Independent School District 271 approves the Sales Order that included Terms of Service Agreement with McGraw-Hill for 9th grade Social Studies Civics materials. This order is effective September 25, 2024 through September 25, 2025.

Curriculum Associates SpED Forms Software License

e. RESOLVED, that the School Board of Independent School District 271 approves the 2024-2025 Curriculum Associates Agreement.

f. RESOLVED, that the School Board of Independent School District 271 approves the software license agreement with SpED Forms, Incorporated for the use of SpED Forms Plus 504 Forms and MA Forms, to Bloomington Public Schools. This contract is for the period of September 23, 2024 through September 23, 2025.

6. Finance

- a. Approved Booster Clubs 2024-25
- b. Tuition Rates 2024-25
- c. Finance Reports July - August 2024
- d. Receipts and Disbursements August 2024

Tom Bennett moved, Matt Dymoke seconded, to approve Part A items in accordance

with all of the written material submitted to the School Board. Motion carried unanimously.

VII. PART B
COB SHIP Grant

Matt Dymoke moved, Heather Starks seconded, that the School Board of Independent School District 271 approves the grant partnership with City of Bloomington, SHIP Community Partners during the 24-25 school year. The City of Bloomington provides Grants through the Minnesota Department of Health’s Statewide Health Improvement Partnership (SHIP), to create healthier communities across Minnesota by expanding opportunities for active living, healthy eating and tobacco-free living. SHIP is designed to improve health by reducing the risk factors that contribute to chronic disease, thereby reducing health care costs. Bloomington Public School has been awarded a total of \$24,931.00 through a SHIP grant to continue our partnership with Judy Bandy and ADHD Labs to provide additional executive functioning skills development opportunities. Grant funds will also support the monthly Learning Supports Series offering for all BLOomington families, caregivers, and staff, and address professional development needs for staff in the areas of mental health, behavior management, equitable practices, and evaluating mental health outcomes for individuals participating in our programs. Funds will also be used to create an after school “Bend into Better” group at each middle school. The curriculum’s twofold focus will be (1.) to increase individual self- efficacy and resilience through a trauma informed mindfulness practice and (2.) to create a positive school climate through leadership initiatives focused on school belonging and mental well-being. Motion carried unanimously.

Pediatric Home
School Service

Matt Dymoke moved, Tom Bennett seconded that the School Board of Independent District 271 approves the agreement between Pediatric Home Service and Independent School District 271 that is effective September 17, 2024 through June 30, 2025. This agreement states Pediatric Home Service will be providing one-to-one nursing care for CD who has high medical needs and will start in the District on September 17, 2024. The medical needs are as such a nurse is recommended to promote a safe educational environment for the student. Motion carried unanimously.

Toneworks
Music Therapy

Matt Dymoke moved, Beth Bebbe seconded that the School Board of Independent School District 271 approves the 2024-2025 Toneworks Music Therapy Agreement. Toneworks Music Toneworks Music Therapy Services, LLC will provide up to 11 hours of group music therapy per week in person and in synchronous online learning groups for center based Autism programs in the 2024-25 school year. This service has been provided since the 2019-20 school year. Motion carried unanimously.

MSHSL
Accident Insurance

Tom Bennett moved, Matt Dymoke seconded that the School Board of Independent District 271 approves coverage for 9th grade students for Catastrophic Accident Insurance Coverage. Effective date is August 15, 2024 through August 1, 2025. Optional insurance coverage is available to MSHSL member schools due to the request of several schools seeking this coverage and the request of advocates seeking the support of the League in helping schools insure 9th grade students where previously coverage was available to 10-12th grade students only. The policy is available through American Specialty and is underwritten by Mutual of Omaha. These are the same entities that provide student insurance to the participants in MSHSL governed activities. The rate is \$5.00 per student. Motion carried unanimously.

Donations

Tom Bennett moved, Matt Dymoke seconded that the School Board of Independent District 271 accepts donations, as indicated in the background, in the amount of \$18,745.07. 1. Donation of \$2,000.00 from Mr. & Mrs. Steve Miller. \$1,000.00 each to Westwood Elementary and Oak Grove Middle School to use at their discretion. 2.

Donation of \$1,828.47 to Kennedy High School from Kennedy Volleyball Booster Club for FY 23-24 volleyball T-shirts, uniforms and jerseys. 3. Donation of \$2,000.00 to Kennedy High School from Bloomington Kennedy Activities Foundation. \$1,000.00 each

to the Show Choir and the Theater Company for 24-25 production costs. 4. Donation of \$5,041.60 to Kennedy High School from the Kennedy Boys Lacrosse Booster Club for 23-24 program costs over budget. 5. Donation of \$6,000.00 from Bloomington Lions Club. \$3,000.00 to the District’s Learning Support program for student supplies and \$3,000.00 to Student Services for PK-12 student vision screening and glasses. 6. Donation of \$1,875.00 to ISD #271 from an anonymous donor through American Online Giving Foundation, to use at the District’s discretion. Motion carried unanimously.

General Liability
School Package
Insurance Renewal

Tom Bennett moved, Matt Dymoke seconded that the School Board of Independent District 271, for the period October 1, 2024 through September 30, 2025, renew our District’s insurance: 1. Property and Equipment Breakdown Insurance with Affiliated FM Insurance Company. Annual premium = \$297,825.00. 2. Commercial Package including Inland Marine, General Liability, Business Auto and Umbrella/Excess Liability policies with American Family Home Insurance. Annual Premium: \$264,329.00. 3. Educators Errors and Omissions and Employment Practices Liability policy with Greenwich Insurance Company. Annual premium = \$61,706.00. 4. Employee Fidelity (Commercial Crime) Coverage with National Union Fire Insurance Company. Annual premium = \$12,191.00. 5. Storage Tank Environmental Impairment Liability policy with Admiral Insurance Company. Annual premium = \$8,886.17. 6. Identity Fraud Expense Coverage with Travelers Casualty and Surety Company of America. Annual premium = \$5,750.00. 7. Cyber Risk Coverage with Travelers Casualty and Surety Company of America. Annual premium = \$59,532. 8. International Package with ACE American Insurance Co. Annual premium = \$2,500. Coverages have been updated based on consulting advice from our District’s Insurance agent, Kraus-Anderson Insurance. The 2024-25 insurance program proposal continues the relationship with the same partner Carriers as the current policy term. In partnership with Kraus-Anderson Insurance, the building values utilized for the District’s portfolio were reviewed and adjustments were made to the values of all buildings in the portfolio, to align more accurately with replacement cost for schools of similar construction and usage. In combination with the District’s property partner, FM Affiliated Insurance Company, the current building valuations utilized have dipped below peer Districts and below the estimated cost to replace each individual building in a loss scenario. Kraus-Anderson Insurance and FM Affiliated have crafted a multi-year approach to increase the building values more in line with current material and labor costs for school construction. This approach will help mitigate the financial impact to the District. The overall proposed 2024-25 renewal premiums are 7.3% higher than our 2023-24 premiums. Motion carried unanimously.

Proposed Preliminary
2024 Payable 2025
Property Tax

Mia Olson moved, Matt Dymoke seconded that the School Board of Independent School District 271 approves the property tax levy for the proposed 2024 payable 2025 levy of \$74,627,604. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law. The state requires that districts use the term “Maximum” on the certification sheet to allow these corrections to the levy.

<u>PROPOSED 2024 PAYABLE 2025 LEVIES</u>	
Referendum	\$25,361,553
Referendum Other	\$9,128,981
Community Education	\$1,761,063
Debt	\$11,454,420
Other	\$26,921,588

Proposed Certified Levy \$74,627,604

	Pay 2024	Pay 2025	Diff Pay 24 to Pay 25	%
Operating Referendum	\$34,664,893	34,490,534	(174,359)	-0.5%
Non Referendum	36,250,766	40,137,070	3,886,305	10.7%
Total	\$70,915,659	74,627,604	3,711,945	5.2%

Annually, the School Board is required to certify a preliminary levy. This year, the District is required to submit this certified preliminary levy information to the County by September 30, 2024. This certified preliminary levy information will be used by the County to generate property tax notices that show parcel specific tax impact for each taxpayer in our district for the coming year. These notices will be mailed in November 2024. The final levy will be certified by the School Board on December 9, 2024. This final certified levy information will be used by the County to calculate actual property taxes payable in 2025. Motion carried unanimously.

Intent General
Obligations Bonds
2024A

Mia Olson moved, Matt Dymoke seconded that the School Board of Independent School District 271, State of Minnesota, as follows: The School Board hereby finds and declares that it is necessary and expedient for Independent School District 271 (the “District”) to issue its fully registered general obligation facilities maintenance and alternative facilities refunding bonds (the “Bonds”) pursuant to Minnesota Statutes, Section 123B.595, Subdivision 5 and Chapter 475. A portion of the proceeds of the Bonds, approximately \$29,450,000 will be used to finance deferred capital maintenance projects at various District facilities as described in its ten-year facility plan approved by the School Board and the Commissioner of Education, and related financing cost. The remaining \$8,040,000 will be used to finance certain improvements at the District’s outdoor athletic facilities (collectively, the Capital Facilities Projects). The Bonds would be issued in the total aggregate principal amount of not to exceed \$37,490,000. The District will conform to all aspects of the attached Certification of Minutes. BOND SALE GUIDELINES 1) Sale. The District has retained Ehlers & Associates, Inc. (Ehlers) in Roseville, Minnesota, as its independent financial advisor for the Bonds. Ehlers is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9). If the issuance of the Bonds is approved, the School Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds. 2) Official Statement; Tabulation of Proposals. Ehlers is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the School Board. 3) Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain

outstanding. (b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms. In 2012, the District provided the School Board with options to address the District's preferred maintenance needs. Since then the Minnesota Department of Education (MDE) changed requirements for approval of deferred maintenance projects and renamed the process Long-Term Facilities Maintenance (LTFM). The main aspect of this process is the School Board must approve a ten year plan to address Districts stated needs every year before June 30th. Based on that plan, administration, working with our financial consultant (Ehlers), determined the best way to fund these projects are through a combination of pay-as-you go levy and LTFM Bonds. This will help the District fund two years of projects without incurring issuance cost each year. This is the seventh Bond Issue under this plan. The District and our financial advisor review our options annually. To save on additional issuance cost, administration and Ehlers decided to fund capital improvements for the stadium projects. The repayment of these projects will be through the Districts' annual operation capital funding. Motion carried unanimously.

Authorized Representative for MDE

Mia Olson moved, Matt Dymoke seconded that the School Board of Independent School District 271 designates Superintendent Eric Melbye as the Identified Official with Authority (IOWA) with the Minnesota Department of Education (MDE) for the Education Identity and Access Management (EDIAM) system with authority to assign job duties and authorize user access for MDE secure Systems for Independent School District 271-Bloomington Public Schools. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority (IOWA) to comply with State Access Control Security Standard 1.0, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOWA will assign job (LEA). Motion carried unanimously.

Public Hearing For Proposed Closures

Beth Beebe moved, Tom Bennett seconded that the School Board of Independent School District 271 approves the public hearing on October 7, 2024 for the proposed closure of Pond Center and Southwood Center at the end of the 2024-25 school year. Independent School District No. 271 hereby gives notice that, as required by Minnesota Statutes, section 123B.51, the School Board of Independent School District No. 271 it will conduct a public hearing on October 7, 2024 regarding the necessity and practicability of closing Pond Center and Southwood Center at the end of the 2024-25 school year. Motion carried unanimously.

Right Sizing the Budget 2025-26

Beth Beebe moved, Matt Dymoke seconded that the School Board of Independent School District 271 approves the Right Sizing the Budget Total Amount of \$5 million as listed below, and directs administration to develop recommendation to that amount for the 2025-26 budget. Bloomington Public Schools and school districts across Minnesota are facing challenging fiscal environments due to a number of factors, including decreasing enrollment and the sun setting of federal pandemic relief funds. BPS is facing a budget shortfall for the 2025-26 school year and the foreseeable future. The District Administration is recommending \$5 million budget adjustment for next school year as part of a multi-year Right Sizing the Budget (RSB) process. After multiple meetings with staff, School Board, public and district administration, Administration is in the process of developing recommendations to meet that amount. This process will include opportunities for community, staff, student, and family feedback. Motion carried unanimously.

Policy Review Heather Starks, Chair of the Board Policy Committee, provided an overview of five policies reviewed by the committee on August 28, 2024 and are being brought to the Board for information and discussion.

Policy 903 Policy 903, Visitors to School District Building and Sites - Rick Kaufman
Recommendation: REVISED
The purpose of this policy is to inform the school community and the general public of the position of the School Board on visitors to school buildings and other school property. The revisions reflect updates regarding the new visitor management system.

Policy 906 Policy 906, Volunteers - Rick Kaufman
Recommendation: REVISED
The purpose of this policy is to help individualize instruction, promote school/community interaction, support school activities and events, provide multi-generational and multi-cultural experiences, and enrich curriculum for all learners. The revisions reflect updates regarding the new volunteer management system.

Policy 606.5 Policy 606.5, Library Material - John Weisser
Recommendation: REVISED
Minnesota State law passed in the spring has new requirements for public libraries/media centers that restrict the removal of books from media centers and require reporting of challenges to the Commissioner of Education. MSBA has updated their model policy with language and process.

Beth Beebe objects to moving Policy 606.5 to Part A of the next business meeting.
Heather Starks motion Policy 606.5 to Part B of the next business meeting, Matt Dymoke seconded.

VIII. BOARD MEMBER REPORT

Matt Dymoke reports that the Board Community Engagement Committee met last week discussing school board sponsored events and a debrief of the Braver Angels professional development. The Education Foundation discussed a lot of success from over the summer. Jefferson is hosting two productions next weekend; Junie B Jones is Not a Crook and Our Town. Kennedy will host Seussical next month. Mia Olson reports her attendance at the Community Education Advisory Council and met the new director, Darrell Young. There is a new chair for the council, Kathy Pyne. Metro South Adult Basic Education students would like to drop off the word "basic" out of their title. Association Metropolitan School Districts celebrates 50 years. AMSD will host an annual conference on November 14th. Dawn Steigauf reports her attendance at the Valley View Elementary PTA, Oak Grove Elementary PTA, and Bloomington Early Learner Advisory Council. Thank you to all the parents in the district.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Chair Dawn Steigauf adjourned the meeting at 8:53 p.m.

Beth Beebe, Clerk