

Board Adopted: February 14, 2000
Last Review: October 30, 2024 [5 year cycle]
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School Board Approval: February 23, 2026

Contact Person: Executive Director of Learning and Teaching

REGULATION 430 STUDENT TEACHERS & COLLEGE FIELD EXPERIENCES

- A. The Volunteer Connection Department will maintain a file of current agreements with colleges who wish to place student teachers and other college placements in the District. These agreements are 3-year contracts, and must be approved by the District attorney, the District insurance agent, and the School Board before any placements are made.
- B. The Volunteer Connection Department, Student Services, and the Learning and Teaching Department will maintain a written record of student teachers [who is student teaching] and other college placements in the District. This record will include the name of the school, the teacher's name, and the beginning and end dates of the placement.
- C. Requests to student teach in the District will be considered only upon receipt of official paperwork from accredited teacher preparation programs who have agreements with the District. Requests must be made in writing to the Volunteer Connection Department and need to include an autobiography of the candidate seeking placement. The District may also request a resume and set deadlines for applications.
- D. Student teacher candidates and other college placements will be screened at the District as well as the program or building level. The District will accept student teachers only at times and in numbers appropriate for the well-being of Bloomington students.
- E. Student teachers and other college placements who have attended the District or who have been employed previously by the District will not be placed in classes that contain their children or relatives.
- F. Building principals, or their designees, must approve building placements of student teachers and ensure that placements comply with current District Policies and Regulations, and Minnesota statutes.
- G. Only teachers who have attained continuing contract status per the state statute (SS 122A.40 vs 122A.41 in the District will be considered to supervise student teachers.
- H. Only teachers who completed the "Hosting a Student Teacher" Staff Development course will be considered to supervise student teachers. Completion of this course does not guarantee the assignment of a student teacher. Teachers must update themselves every five years with the refresher version of this course to be considered to supervise student teachers.

- I. Teachers may receive a stipend facilitated by the District based on a rate decided by the cooperating college. The rates are specified in the legal agreements established with each college. The Volunteer Connection Department will coordinate the payment of stipends to supervisors of student teachers.
- J. The building principal, the designee of the principal, the District teacher who has accepted a student teacher or other college placements, or the teacher preparation program has the right and responsibility to terminate a placement if the well-being of Bloomington students are not served.
- L. Student teachers and other college placements will be processed through a criminal background check and any other trainings required for the role by the Volunteer Connection Department and student teachers only will be photographed for a District I.D. badge. The District will bear the expense for the processing of the I.D. badges. Student teachers will pay the background check fees. Photo I.D.s are to be surrendered to building principals at the end of student teaching placements or upon termination of a placement.