



## **Bloomington Community Education**

COVID-19 Preparedness Plan  
Policies and Procedures

### **General Program Questions:**

Contact Michelle Glynn at [mglynn@isd271.org](mailto:mglynn@isd271.org) or call 952-681-6108

**Registration:** [bloomington.ce.eleyo.com](http://bloomington.ce.eleyo.com) or call 952-681-6132

**Additional information can be found on our website:** [bloomingtonschools.org](http://bloomingtonschools.org)

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## 1. Welcome

We are excited to serve your family and our community this summer as we approach the start of our onsite summer camps and classes. This manual will provide the blueprint for our operations throughout the summer as we continue adhering to the most up-to-date policies and procedures associated with COVID-19 transmission prevention strategies per the CDC and the MN Department of Health (MDH). As we move through the summer, this manual is subject to change as updated guidelines are released. Any changes made to this manual will be communicated to families in a timely manner via email. This manual will be posted to our website at [bloomingtonschools.org](http://bloomingtonschools.org).

## 2. Protocols

Bloomington Community Education has established the following requirements for each onsite camp/class.

- a. All SLAM camps will be held outdoors, except in the case of inclement weather. If students move into the building due to inclement weather, each “pod” of students will be separate from each other.
- b. Social distancing of 6ft. between students, coaches/instructors, and parents will be maintained at all times.
- c. A ratio of 9 students to 1 coach/instructor will be maintained.
- d. Students will not intermingle between “pods”.
- e. All students will be required to wear masks when indoors. This includes for breaks, and inclement weather (rain, lightning, excessive heat). All adults will be required to wear masks indoors and outdoors. This includes BCE staff, coaches, and parents.
- f. Pre-class/camp health screenings are mandated.
- g. Limits are placed on how many camps/classes can be on a particular site at one time. For example: two classes can be on the tennis courts, provided there are 2 empty courts between each group.
- h. If parents wish to observe a class or are required to attend due to the age of class participants, only 1 parent may attend. Parents on the sidelines watching activities must social distance from one another.
- i. Staggered start times of classes/camps have been established.
- j. Sharing of equipment is prohibited.
- k. All participants are requested to bring their own mask and hand sanitizer to camp/class.
- l. Staff, students, coaches, and parents are required to stay home if sick.
- m. All equipment must be sanitized by the coach/instructor prior to the start of class.
- n. Staff, students, coaches, and parents are required to wash their hands when using the restroom facilities.
- o. There will be limited access to any school facility for SLAM Camps. There is no access for Youth and Adult Enrichment classes.

- p. Sanitation supplies will be provided for cleaning commonly used areas including door handles, restrooms, etc.
- q. For SLAM camps only: A sick room will be provided for anyone who becomes ill during their camp.

### 3. Pre-Class/Camp Symptom Check

As part of our program to keep everyone safe, participants will be asked a series of health questions before you or your child may attend camp/class each day.

- On the day of your class, please take your (or your child's) temperature. If the temperature is over 100.4, please stay home from camp/class.
- When you/your child arrives to camp/class, you will be asked the following:
  - Do you feel well?
  - Do you have a cough?
  - Do you have a fever of 100.4 or over?
  - Do you have a sudden loss of taste or smell?
 If you answer yes to any of these questions, you/your child will not be able to attend camp/class.

The Minnesota Department of Health has provided the following chart to determine if you may have COVID-19 symptoms. In addition to the questions above, we ask that you refer to the chart to determine if you/your child should attend camp/class each day.



## Visitor and Employee Health Screening Checklist

Have you had any of the following symptoms since your last day at work or the last time you were here that you cannot attribute to another health condition?

Please answer "Yes" or "No" to each question. Do you have:

- Fever (100.4°F or higher), or feeling feverish?**
- Chills?**
- A new cough?**
- Shortness of breath?**
- A new sore throat?**
- New muscle aches?**
- New headache?**
- New loss of smell or taste?**



#### **4. SLAM Camp Check-in Procedure**

Parents will drop their child off for SLAM camps behind Olson Middle School. To get to the back of the school, please take Johnson Street from West 102nd Street (located between Jefferson High School and Olson Middle School).

- Please stay in your car. A Bloomington Community Education staff member will meet you at your car and ask you the questions from the Pre-Class/Camp Symptom Check (see #3).
- If your child can attend camp, they will then go to the field, tennis court, or outdoor basketball for their camp with their coach. If your child is ill, you will be asked to take them home.
- Please make sure your child brings their snack, full water bottle, and sunscreen with them to camp. Also bring hand sanitizer and a mask. Remind them not to share these items with other campers.
- Do not arrive to camp more than 15 minutes before the start of the camp.
- If you plan to observe your child's camp, please park your car in the main parking lot in the front of the school and walk around the school to your child's camp location. Do not go through the school. If observing your child's camp, you are required to wear a mask and maintain social distancing.

#### **5. SLAM Camp Check-out Procedure**

Parents will pick up their child for SLAM camps behind Olson Middle School. To get to the back of the school, please take Johnson Street from West 102nd Street (located between Jefferson High School and Olson Middle School).

- Please stay in your car. Your child's coach and BCE staff will see that your child gets to your car.
- Be on time to pick your child up from camp. BCE staff will be leaving Olson Middle School at 12:15pm each day.
- Parents cannot enter Olson Middle School.

#### **6. SLAM Camp Sick Child Policy**

If your child has any illness symptoms that are sustaining, they cannot come to camp. If your child has a fever, the child must be gone from camp until the fever is no longer present without medication for at least 72 hours before they can return. Please notify BCE staff if your child has any illness.

If, at any point throughout the day, a child starts displaying any symptoms consistent with COVID-19, we will be following guidelines from the CDC and MDH to isolate the student until they are able to be picked up, thoroughly disinfect any spaces the student occupied throughout the day, and follow through on contact tracing, if appropriate. The following steps will be taken to ensure guidelines are being followed in the event of a sick child:

1. The sick individual will be required to put on a face covering and move to the designated quarantine/isolation area away from others.
  - a. The designated quarantine space will be inside Olson Middle School and is greater than 6 feet away from any other individuals.
  - b. This space will remain in sight of a supervising staff who is able to communicate regularly with the child.
2. Parent/guardian will be called and asked to pick up their child immediately.
3. If any staff needs to attend to the child at a distance closer than 6 feet while waiting for a parent/ guardian to arrive, the staff will be required to don appropriate PPE including:
  - a. An face mask
  - b. A face shield or appropriate eye protection if available
  - c. Disposable gloves
  - d. A disposable gown if available
4. Once the child has been picked up, the isolation space and all areas the child was in throughout the day will be thoroughly disinfected before being put back in use.
5. Frequent communication between the site coordinators and the child's family will be maintained throughout the subsequent days when determining if and when the child will be able to return to the camp per MDH and program guidelines.
6. Children and staff within the individual's group will do more frequent symptom checks and increased social distancing and hand hygiene will be encouraged throughout the subsequent days.

## **7. YE & AE Sick Policy**

If you/your child has any illness symptoms that are sustaining, do not come to class. Please notify BCE staff if you/your child cannot come to class due to illness.

If, at any point during class you/your child starts displaying any symptoms consistent with COVID-19, you/your child must notify the instructor and leave the class. You are then required to notify Bloomington Community Education.

## **8. Communication in Event of a COVID-19 Exposure**

If a staff member or child is identified as having a confirmed case of COVID-19, we will communicate with you/your family about the exposure per the COVID-19 MDH exposure guidelines. Assessing and informing those with potential exposure is a fundamental control strategy for minimizing spread within a group. The CDC defines close contact as interactions within 6 feet for more than 15 minutes. Contact tracing will be carried out by trained staff at the local and/or state level, however, our staff will also utilize the general principles of contact tracing at Bloomington Community Education and will closely monitor any potentially exposed individuals.

We ask that you/your family partners with us in safety by informing the program of any potential exposure your child may have had to COVID-19. We will make every effort to protect the privacy of any/all individual(s) and/or family(s) involved in a COVID-19 exposure and will not disclose your name/the child or family names .

## **9. Thank you**

Bloomington Community Education would like to thank you for signing up for our summer programming. We are looking forward to seeing you/your child in our camps and classes. We are working hard to make this a safe environment for you/your child. If you have any questions, please contact [mglynn@isd271.org](mailto:mglynn@isd271.org) or call 952-681-6108.