



Proposal Due
Sept. 22, 2020

Adult Enrichment Course Proposal
Bloomington Community Education
2575 West 88th Street, Bloomington, MN 55431
Office 952.681.6108 FAX 952.681.6101
Contact: Michelle Glynn - mglynn@isd271.org

Class Dates
Winter/Spring 2021– Jan. 11- June 6, 2021

No class dates – Jan. 18, 19, Feb. 12, 15, 16, Mar. 8, 29, 30, 31, April 1 – 11, May 31

Instructor Information:

Name		Home Phone:
Address		Cell Phone:
City/State/Zip		Work Phone:
Email		

Course Information:

Course Title:
Course Description (Circle one – Use same description Revised description New class New title/same description) (50 words or less)
Class will be held: Onsite only Online only Can be either depending upon circumstances

Course Needs: If students need to purchase or bring their own supplies, please list items on separate sheet

Audio/Visual equipment list	Supplies
Special room request	Supply fee to instructor: \$ _____

Please enter the fee you want to be paid: _____ per hour or _____ per enrollment or _____ percentage

	Section #1		Section #2		Section #3	
Min # of Students		(Office Use Only) Dates		(Office Use Only) Dates		(Office Use Only) Dates
Max # of Students						
Start Date						
End Date						
Days of the Week						
No Class Dates						
Time						
# of Class Sessions						
Total Hours						
Preferred Building						
Below for Office Use Only						
Class Fee						
Room						
Permit #						
Course #						
Salary						