



Proposal Due
May 1, 2022

Adult Enrichment Course Proposal
Bloomington Community Education
2575 West 88th Street, Bloomington, MN 55431
Office 952.681.6108 FAX 952.681.6101
Contact: Michelle Glynn - mglynn@isd271.org

Class Dates
Sept. 12 – Dec. 18, 2022

No class dates – Oct. 19, 20, 21, Nov. 23, 24, 25, 26, 27

Instructor Information:

Name		Home Phone:
Address		Cell Phone:
City/State/Zip		Work Phone:
Email		

Course Information:

Course Title:
Course Description (Circle one – Use same description Revised description New class New title/same description) (50 words or less)
Class will be held: Onsite only Online only Can be either depending upon circumstances

Course Needs: If students need to purchase or bring their own supplies, please list items on separate sheet

Audio/Visual equipment list	Supplies
Special room request	Supply fee to instructor: \$ _____

Please enter the fee you want to be paid: _____ per hour or _____ per enrollment or _____ percentage

	Section #1		Section #2		Section #3		
Min # of Students		(Office Use Only)		(Office Use Only)		(Office Use Only)	
Max # of Students		Dates		Dates		Dates	
Start Date							
End Date							
Days of the Week							
No Class Dates							
Time							
# of Class Sessions							
Total Hours							
Preferred Building							
Below for Office Use Only							
Class Fee							
Room							
Permit #							
Course #							
Salary							