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Revised: September 13, 1994  
June 12, 2000  
June 23, 2014 (No Change)  
School Board Revised: October 22, 2018 [Routine Review]

Contact Person: Executive Director of Finance and Support Services

**POLICY 725 TUITION FEES**

**I. PURPOSE**

To provide procedures for charging tuition fees to non-resident students who are not accessing the options under Minnesota choice programs.

**II. GENERAL STATEMENT OF POLICY**

Tuition charged to non-resident students shall be determined each year by the School Board. It shall be based on the current school year's estimated average per-pupil unit operating cost. Operating cost shall include general, capital, debt and transportation funds.

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## **REGULATION 725      TUITION FEES**

1. The School Board shall determine the tuition amount charged to non-resident students each year.
2. The tuition amount shall be based on the current school year's estimated average per-pupil unit operating costs. Operating costs shall include general, capital, debt and transportation funds.
3. Tuition shall be payable to Independent School District 271, in advance or in four equal installments on September 1, November 1, February 1 and April 1. Foreign students, not in a registered cultural exchange program, are required by federal rules to pay fully in advance of enrollment.
4. Out of state students applying for enrollment may be subject to tuition fees based on their enrollment status.
5. Upon admittance of non-resident students required to pay tuition, the office of the Assistant Superintendent shall provide the Executive Director of Finance and Support Services with a written notice for the collection of the tuition.
6. The Executive Director of Finance and Support Services shall be responsible for all arrangements with the student or parents for collection of tuition upon receipt of the notice.
7. Non-resident students with disabilities may be admitted to schools through the Special Education Tuition Agreement procedure. The amount of tuition charged will be determined by an accounting of actual costs incurred for each student. These agreements require the school districts to pay the tuition fees on behalf of the students.