

INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota

Agenda

BOARD OF EDUCATION ORGANIZATIONAL MEETING
Monday, January 14, 2008
7:00 p.m.

Community Room
Educational Services Center
1350 West 106th Street

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. OATHS OF OFFICE
Maureen Bartolotta, Jim Sorum, Chuck Walter
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC
Dr. Martin Luther King, Jr. Day Proclamation
Paraprofessionals Recognition Week Proclamation
TIES Technology Leader of the Year Award, John Parker
TIES Exceptional Teacher, Ryan Watt, Poplar Bridge Elementary School
TIES Exceptional Teacher, Angela Fransen, Valley View Middle School
National Board of Teaching Certification, Pam Signorelli, Jefferson High School
- V. ELECTION OF OFFICERS
Chair
Vice Chair
Clerk
Treasurer
Deputy Clerk
- VI. APPROVAL OF THE AGENDA
- VII. BOARD OF EDUCATION ORGANIZATION FOR 2008
 - A. Board Meeting
 1. Place: Office of the Board of Education,
1350 West 106th Street
 2. Dates and Times: 2nd and 4th Mondays of the month at 7:00 p.m.
*The third Monday of each month will be held for a
School Board Workshop*
 3. Parliamentary Rules of Procedure: Robert's Rules of Order
Newly Revised, when not in contravention to state law
 4. Review of Methods and Operation (Board Policy 203, Operation of the
School Board)

B. Business Functions

RESOLVED, that the School Board of Independent School District 271 approves business functions as follows:

BANKING:

1. Wells Fargo Bank, Bloomington, is designated as the depository for the District payroll account.
2. Wells Fargo Bank, Bloomington, is designated for receipt of Federal income tax withholding deposits.
3. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as a processor for District credit card operations.
4. Certegy Card Services (RevTrak), TA-22 Merchant Services, 11601 Roosevelt Boulevard, St. Petersburg, Florida, is designated as a processor for District credit card operations.
5. Retreiver Payment Systems, (Best Payment Solutions), 20405 State Highway 249, Suite 700, Houston, TX 77070.
6. Payment Resources International, (Affinity Solutions, Inc.), 3 Joaquin Plaza, Suite 100, Newport Beach, CA 92660 is designated as a processor for District credit card operations.
7. First Horizons MS (Pay Pams), 9359 East Nichols Avenue, Suite 100, Englewood, CO 80112.
8. U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as depository for the Student Activity Fund account.
9. Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760, in conjunction with U.S. Bank Bloomington, 9633 Lyndale Avenue South, Bloomington, is designated as the depository for the District general operating, self-insurance, capital projects, tax anticipation certificates and any other necessary operating accounts.
10. MN Trust, c/o PMA Financial Network, Inc., 27545 Diehl Road, Suite 100, Warrenville, IL 60555.

The Chair and Clerk are authorized to execute the appropriate designation of depository forms for the payroll and general operating accounts after new facsimile signature plates are received.

The Minnesota School District Liquid Asset Fund Plus, c/o PFM Asset Management LLC, P.O. Box 11760, Harrisburg, PA 17108-11760; MN Trust, c/o Associated Bank, 1200 Hansen Road, Green Bay, WI 54304-5448; and Wells Fargo Brokerage Services, LLC, 608 Second Avenue South, Suite 500, Minneapolis; are designated as depositories for purposes of investment of funds.

The Board designates the Executive Director of Finance and Controller as custodians of the Student Activity Fund account and approves the use of facsimile signatures on checks drawn on this account.

The Executive Director of Finance, Controller, Accountant and Lead Payroll Clerk are designated to authorize bank transfers (M.S.A. 471.38).

The Deputy Clerk is authorized to act for the Board of Education in designating depositories for temporary investment of cash reserves.

The Executive Director of Finance and the Controller are designated to invest surplus balances by purchasing and selling investments (reports on outstanding investments, purchases and sales shall be submitted to the School Board).

The Executive Director of Finance, or one of his/her designees, Controller and Purchasing Agent are designated as representatives of the Board for bid openings. Only one person is required at each bid opening.

The *Bloomington Sun-Current* is designated as the legal newspaper for the school district.

The Executive Director of Finance and the Controller are authorized to request tax advances from the Hennepin County Finance Office.

The Finance Secretary, Jennifer Hazel; Kids' Safari Billing Clerk, Janet Peter; Building Reservations/Activity Center Manager, Doug Langefels; and Transportation Director, Tom Oestreich; are appointed to represent the District in conciliation court cases for the purposes of enforcing collection of debts due the school district and to testify on behalf of the District.

(Association memberships for 2007-2008 were approved by the School Board at its meeting of July 23, 2007.)

The policies, as contained in the policy book of the District and previously adopted by Boards of this District, shall continue in effect until this presently constituted Board, or any successor Board, shall modify, amend, delete, or add thereto, or are superseded by agreement in the master contract with the various bargaining units.

C. Signatures on Checks

RESOLVED, that the School Board authorizes the use of facsimile signatures of the Chair, Clerk and Treasurer on all checks drawn on the payroll and operating accounts and that said names are as follows:

Chair _____, Clerk _____ and Treasurer _____.

D. Signatures on Contracts

RESOLVED, that facsimile signatures of the Chair and Clerk are authorized for continuing annual contracts with licensed personnel and subsequent changes resulting from increment advancement or classification changes (all new contracts will be hand signed by Chair and Clerk).

E. School Board Attorney

RESOLVED, that the School Board retains Holman Law Office as legal counsel to the Board at a monthly rate of \$2,405; and that in addition to the monthly retainer, standard attorney's fees will be paid for representing the school district at court-type hearings.

F. Board Representation

1. RESOLVED, that the School Board confirms the appointments to the Intermediate District No. 287 Board as follows *Tim Culver* will complete the two-year term July 1, 2006 through June 30, 2008. *Arlene Bush* will complete the two-year term July 1, 2007 through June 30, 2009. [Previous References: Board action on June 12, 2006 and May 29, 2007, respectively.]
2. RESOLVED, that the School Board appoints _____ as its representative to the State High School League and _____ as the alternate.
3. RESOLVED, that the School Board appoints _____ as its representative to the Minnesota School Districts' Data Processing Joint Board (TIES).
4. RESOLVED, that the School Board appoints _____ as its representative to the Educational Cooperative Service Unit.
5. RESOLVED, that the School Board appoints _____ as its representative to the Association of Metropolitan School Districts and _____ as alternate.
6. RESOLVED, that the School Board appoints _____ as its legislative liaison with the Minnesota School Boards Association.
7. RESOLVED, that the School Board appoints _____ as its representative to the Galaxy Youth Advisory.

8. RESOLVED, that the School Board appoints _____ as its representative to Bloomington United for Youth Advisory.
9. RESOLVED, that the School Board appoints _____ as its representative to Community Education Advisory Council.
10. RESOLVED, that the School Board appoints _____ as its representative to the Metropolitan Learning Alliance and _____ as alternate.

All other appointments to Board subcommittees will be made by the Board Chair: Legislative, Calendar, Labor-Management, Community Financial Advisory Committee and Technology Advisory Committee.

G. Board Compensation

RESOLVED, that the School Board of Independent School District No. 271 approves compensation for School Board members at the rate of \$600 per month for 2008 [no change from 2007, 2006 and 2005].

[Note: School Board member expense allocation will be addressed during the 2008-2009 budget process.]

VIII. PART A

1. Board Business
 - a. Minutes of the Regular Meeting of the School Board on December 10, 2007.
 - b. Personnel Items--Licensed Personnel: Leaves of Absence, Employments, Changes of Status.
Classified Personnel: Termination, Retirement, Resignations, Rescind Retirement, Leaves of Absence, Employments, Changes of Status. [Bruce Pappas]
 - c. Summary of Non-Resident/Resident Student Attendance Agreements [Debra Fincham]
2007-2008 Students Entering Bloomington = 20
2007-2008 Students Leaving Bloomington = 19
 - d. Community Education Advisory Council Appointment [Tom Holton]
2. Contracts/Agreements
 - a. Renewal of Contract with City of Bloomington for Family Center Family School (formerly Event Start) Program [Tom Holton]
 - b. Renewal of Contract with City of Bloomington for the Senior-to-Senior English as a Second Language Classes [Tom Holton]
 - c. Renewal Agreement with the City of Bloomington for Older Adult Fitness Programs [Tom Holton]
 - d. Renewal of Agreement with City of Bloomington for Volunteer Connection K-12 Programs [Debra Fincham]
 - e. Lease Assignment and Assumption--American Converters, Inc. at Transportation Building [Rod Zivkovich]
3. Finance
 - a. Finance Reports [Rod Zivkovich]
 - b. Receipts and Disbursements [Rod Zivkovich]

IX. PART B

1. Approval and Ratification of 2007-2009 Negotiated Contract between Bloomington Independent School District No. 271 and the Bloomington Federation of Teachers [Bruce Pappas]
2. Contract Approval for Rapid Response Notification System Vendor (MTI Connect-ED) [Rick Kaufman]
3. Contract with Normandale College for Grant Writing [Les Fujitake]

4. Policy Review

Second Reading

Policy 531, the Pledge of Allegiance [Debra Fincham]

Policy Deletions [Les Fujitake]

Policy 1100	Community Relations
Policy 3560	Capital Outlay
Policy 4142a	Payroll Vouchers (Time Reports)
Policy 4145	Hospital/Medical Benefits
Policy 4146	Deferred Compensation Plan
Policy 4147	Insurance Company and Agent Qualification for Participation in Deferred Compensation Plan
Policy 4148	Tax Sheltered Annuities Program
Policy 4149	Garnishment Proceedings

For Information - Regulation Deletions [Les Fujitake]

Regulation 1100	Community Relations
Regulation 3560	Capital Outlay
Regulation 4142a	Payroll Vouchers (Time Reports)
Regulation 4145	Hospital/Medical Benefits
Regulation 4146	Supplement to Compensation Agreement
Regulation 4147	Insurance Company and Agent Qualification for Participation in Deferred Compensation Plan
Regulation 4148	Tax Sheltered Annuities Program
Regulation 4149	Garnishments, Writes of Executive, Writes of Attachment or Levies
Regulation 4211.4	Application Forms
Regulation 4211.5	Pre-Employment Testing Procedures
Regulation 4211.6	Selection for Position Vacancies
Regulation 4211a	Personnel Requisition
Regulation 4212.2	Types of Positions and Employment

- X. BOARD COMMITTEE REPORTS
- XI. SUPERINTENDENT'S REPORT
- XII. OTHER
- XIII. ADJOURNMENT